

Newton Leys Pavilion

Furzey Way, Newton Leys, MK3 5SP

Booking Form

Sports Hall: £25 per hour. Community Hall: £20 per hour
Community Rate - Sports Hall: £20 per hour. Community Hall: £15 per hour
Children party (max 4 hrs) £20 per hour. Family parties £35 per hour.
All day functions £450.00

PLEASE USE CAPITAL LETTERS WHEN COMPLETING THIS FORM

Name of User Group:			
Hirer's Name:			
Hirer's Address:			
Postcode:			
E-Mail address:			
Home Phone:		Mobile:	
Activity description:			

Space Required? (Please tick)

Sports Hall	Community Hall	Meeting Room
Counselling Room	Sports Hall & Community Hall	

Start date: (DD/MM/YY)

End date: (DD/MM/YY)

Days of the week required (please circle)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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Start time (to include set up and clear up times)

Finish time

Term Time Only?(please circle)

Yes / No

DECLARATION:

By signing this application, I agree to comply with the Terms and Conditions of Hire and Fire Safety Procedures (both are attached). I also confirm that adequate Public Liability Insurance (PLI) and any other relevant insurances and licences are held. Certificates must be shown prior to the start of the hiring period and copies will be kept at the Centre. I understand that I will be invoiced at the end of each calendar month, with a strict fourteen day payment term.

Hirers Signature: _____

Print Name: _____

Date: _____

Official Use Only:

Hourly Charge:		Session Charge:			
Public Liability?		Expiry date:			