



Bletchley and Fenny Stratford Town Council

To: **Cllrs Keith Ely, Richard Graham, Ethaniel Kelly-Wilson, E'amonn O'Rourke**

You are hereby summoned to attend a meeting of the Newton Leys Buildings Committee of the Council to be held at 72-74 Queensway commencing at 6.30 pm on Tuesday 23 January 2018 to transact the items of business set out in the agenda below.

A handwritten signature in cursive script that reads 'Delia Shephard'.

Delia Shephard
Clerk to Bletchley and Fenny Stratford Town Council
17 January 2018

A G E N D A

- 1 Apologies for Absence**
- 2 Declarations of Interests**
- 3 Public Question Time**
- 4 Minutes of Previous Meeting**
To approve the minutes of the committee meeting held on Tuesday 28 November 2017 as a correct record of proceedings
- 5 Administrative and Legal Arrangements**
To receive an update report on arrangements made by the Town Council, Milton Keynes Council and those acting for Taylor Wimpey with regard to the transfer of the building, the deed of variation for the S106 and other legal and administrative matters
- 6 Kitchen Design**
To review the kitchen design plans and make any recommendations to full council
- 7 Schedule of finishes**
To discuss the schedule of finishes
- 8 Monthly site meetings**
To confirm arrangements for regular site meetings during the build
- 9 Ground Breaking Ceremony**
To confirm arrangements for the ground breaking ceremony on Wednesday 21 February 2018
- 10 Business Plan and Future Work of the Committee**
To receive an oral report from the Town Clerk on the planned development of a business plan for Newton Leys Pavilion by the Town Council and to consider the practical working arrangements of the building committee during the build

Members of the public and representatives of the press and broadcast media are welcome to attend.