



# Bletchley and Fenny Stratford Town Council

To: **The Chair and Members of the Human Resources Committee of Bletchley and Fenny Stratford Town Council**

You are hereby summoned to attend a meeting of the Human Resources Committee to be held on Tuesday 13 March 2018 at 74-76 Queensway, Bletchley commencing at 6.30pm to transact the items of business set out in the agenda below

A handwritten signature in black ink that reads 'Delia Shephard'.

Delia Shephard  
Clerk to Bletchley and Fenny Stratford Town Council  
7 March 2018

## AGENDA

- 1 **Apologies for Absence**  
To note apologies for absence
- 2 **Declarations of Interests**  
To note members' declarations of interest in matters on the agenda
- 3 **Minutes of Previous Meeting**  
To approve the minutes of the meeting held on Thursday 15 February 2018 on as a correct record of proceedings
- 4 **Employee Structure**  
To discuss consultation process on revised core HR structure approved by full council on 20 February 2018
- 5 **Job Evaluation Scheme**  
To consider a proposed job evaluation scheme for BFSTC
- 6 **Health and Safety at Work**  
To receive a report from the clerk on health and safety at work
- 7 **Real Living Wage**  
To consider the implications of becoming a Real Living Wage Employer and to make a recommendation to full council on this matter
- 8 **\*Individual Staff matters**  
To note a confidential report from the Clerk on matters concerning individual members of staff and recent events

Members of the public and representatives of the media are welcome to attend but are warned that items marked with an asterisk(\*) **may** involve discussion of confidential information and the council **may** resolve to exclude members of the public and press if this is deemed to be in the public interest