



# Bletchley and Fenny Stratford Town Council

To: **Cllr Mohammed Arshad, Cllr Keith Ely, Cllr Richard Graham, Cllr William Hewitt, Cllr Ethaniel Kelly-Wilson and Cllr Eamonn O'Rourke, Mr Frank Sime, Rev Stuart Pattico, Mr Graham Anderson**

There will be a meeting of the Newton Leys Pavilion Committee of the Council to be held at the Bletchley Library at Westfield Road, Bletchley, Milton Keynes, MK2 2RA at 6.30 pm on Tuesday 28 August 2018 to transact the items of business set out in the agenda below.

Delia Shephard  
Clerk to Bletchley and Fenny Stratford Town Council  
22 August 2018

## **A G E N D A**

- 1 Apologies for Absence**
- 2 Declarations of Interests**
- 3 Public Speaking Time**
- 4 Minutes of Previous Meeting**  
To note that the meeting scheduled for Thursday 5 July 2018 did not take place due to lack of a quorum and to approve the minutes of the last meeting of the committee held on 3 May 2018
- 5 Football Pitches**  
To discuss likely timetable and planning for handover of football pitches
- 6 Pavilion Design/Build Matters**
  - i To note confirmation of agreement to neutral colour to fabric acoustic panels in main hall as recommended by Synergy in order to achieve a coherent design/look(drawing attached)
  - ii To confirm arrangements obtaining fire extinguisher positions required for patressing
  - iii To report on issues arising from site visit on 22 August 2018 including lighting design and minor changes to ceiling heights
- 7 Telephone lines and internet provision**  
To receive an update on progress with BT lines and fibre installation
- 8 Timetable and Handover Procedure**
  - i To confirm likely timetable and note handover procedures agreed with MK Council
  - ii To make arrangements for technical/professional support for BFSTC at practical completion inspection and during snagging period
- 9 Draft Policy Statement on Newton Leys Pavilion, Car Park and Football Pitches**  
To discuss a draft policy statement to be considered for adoption by the Full Council on 4 September 2018
- 10 Financial and Management Matters**
  - i To confirm S106 cost reductions for variations as agreed by MKC
  - ii To discuss advice given to Finance and Planning Committee of BFSTC with regards to option to tax and implications for Newton Leys Pavilion and Pitches



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- iii To discuss revised draft budgets (previous draft budgets reviewed by Finance and Planning Committee of BFSTC on 21 August 2018 and to discuss any associated financial matters
- iv To agree outline specifications for security, review quotations and discuss any other quotations required by the Committee
- v To discuss staffing requirements during transition and initial operating period

### 11 Transition Arrangements

To receive a report from the Town Clerk on transition arrangements for hirers and users of building

### 12 Next Meeting

To agree date of next meeting (potentially prior to 25 September 2018) and to delegate any necessary work to officers

***Members of the public and representatives of the press and broadcast media are welcome to attend. \*Please be warned that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.***