



Bletchley and Fenny Stratford Town Council

There will be a meeting of the Newton Leys Pavilion Committee of the Council to be held at the Bletchley Library at Westfield Road, Bletchley, Milton Keynes, MK2 2RA at 6.30 pm on Tuesday 29 January 2019 to transact the items of business set out in the agenda below.

[Delia Shephard](#)

Delia Shephard
Clerk to Bletchley and Fenny Stratford Town Council
23.1.2019

AGENDA

1 Apologies for Absence

2 Declarations of Interests

(Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)

3 Public Speaking Time

To receive representations from members of the public on matters on the agenda and to hear questions from members of the public on any item (please note this item will generally be restricted to a maximum of 15 minutes and individuals may speak for a maximum of 3 minutes)

4 Meetings

To approve the minutes of the meeting of the committee held on 5 December 2019 as an accurate record of proceedings

5 Building Matters

- i To note snagging list and to discuss any additional matters concerning the building not specified elsewhere on the agenda
- ii To approve purchase and installation of bollards to prevent parking on the paving near the building
- iii To approve purchase installation of additional intercom facilities for the community and sports halls
- iv To approve purchase and installation of additional CCTV camera for the community hub area

6 Financial Matters

- i To review a financial management information report showing expenditure and income against budget for the year to date
- ii To review and clarify charging structure for period from 1 February to 1 April 2019
- iii To note the agreed budget for the financial year 2019/20 and to discuss potential changes to charges from 1 April 2019

7 Contracted Services

- i To confirm cleaning, security and waste collection arrangements and to discuss potential changes to provision
- ii To note progress with fibre broadband provision to NLP and IT support on premise



Bletchley and Fenny Stratford Town Council

8 Bookings

- i To receive a report on bookings and transition of users from the Community Centre to the Pavilion
- ii To consider the balance of users and activities, provision of badminton and other sports activities and to discuss practical implications of current booking policy
- iii To review proposed amended terms and conditions for hire of the building
- iv To plan first meeting of the User Forum

9 *Town Council Presence

To consider customer service issues and to discuss human and other resource implications of future management and staffing

Members of the public and representatives of the press and broadcast media are welcome to attend. *Please be warned that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.