



# Bletchley and Fenny Stratford Town Council

There will be a meeting of the Human Resources Committee to be held on Tuesday 13 November 2018 at Bletchley Library, Westfield Rd, Bletchley, Milton Keynes MK2 2RA commencing at 7 pm to transact the items of business set out in the agenda below

*Delia Shephard*

Delia Shephard  
Clerk to Bletchley and Fenny Stratford Town Council  
7 November 2018

## AGENDA

- 1 To note apologies for absence
- 2 To note members' declarations of interest in matters on the agenda  
*(Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)*
- 3 To approve the minutes of the meeting held on Tuesday 11 September 2018 on as a correct record of proceedings
- 4 To elect an additional member to the HR Sub-committee and to receive an update on the work of the sub-committee
- 5 To receive a report on progress with attaining Real Living Wage Foundation accreditation for Bletchley and Fenny Stratford Town Council
- 6 \*To receive a confidential report on health and safety in the workplace
- 7 \*To receive a confidential report from the clerk on the recent move of premises, changes to personnel and working arrangements and to consider any recommendations therein or take any action arising therefrom
- 8 \*To review a draft HR budget for 2019/20 and to consider future development of the staff structure including staff provision at Spotlight and Newton Leys Pavilion

Members of the public and representatives of the media are welcome to attend but are warned that items marked with an asterisk(\*) **may** involve discussion of confidential information and the council **may** resolve to exclude members of the public and press if this is deemed to be in the public interest