



# Bletchley and Fenny Stratford Town Council

To **All Members of the Human Resources Committee**

There will be a meeting of the Human Resources Committee to be held on Tuesday 15 January 2019 at Bletchley Library, Westfield Rd, Bletchley, Milton Keynes MK2 2RA commencing at 6.30 pm to transact the items of business set out in the agenda below

*Delia Shephard*

Delia Shephard  
Clerk to Bletchley and Fenny Stratford Town Council  
8 January 2019

## AGENDA

- 1 To note apologies for absence
- 2 To note members' declarations of interest in matters on the agenda  
*(Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)*
- 3 To approve the minutes of the meeting held on Tuesday 13 November 2018 on as a correct record of proceedings
- 4 To note a progress report on registration for accreditation of Bletchley and Fenny Stratford Town Council as a Real Living Wage employer including milestones timetable to be completed within the next three years
- 5 \*To receive a confidential report on health and safety in the workplace
- 6 \* To receive an update on the work of the HR sub-committee
- 7 \*To receive a report from the management team on future development of the Town Council's staff structure and human resources needs and to consider future recommendations for Full Council

Members of the public and representatives of the media are welcome to attend but are warned that items marked with an asterisk(\*) **may** involve discussion of confidential information and the council **may** resolve to exclude members of the public and press if this is deemed to be in the public interest