



## Bletchley and Fenny Stratford Town Council

Notice of a meeting of the Newton Leys Pavilion Committee of the Council to be held at the Bletchley Library at Westfield Road, Bletchley, Milton Keynes, MK2 2RA at 6.30 pm on Thursday 5 July 2018 to transact the items of business set out in the agenda below.

Delia Shephard  
Clerk to Bletchley and Fenny Stratford Town Council  
27 June 2018

### A G E N D A

1	<b>Election of Chairman</b> To elect a chairman for the year
2	<b>Apologies for Absence</b>
3	<b>Declarations of Interests</b>
4	<b>Public Speaking Time</b>
5	<b>Minutes of Previous Meeting</b> To approve the minutes of the committee meeting held on Thursday 3 May 2018 as a correct record of proceedings
7	<b>Committee Terms of Reference</b> To consider an amendment to the terms of reference in respect of budget and spending powers
8	<b>Items from the Project Manager</b> Update on construction progress Security / access control proposals External building Signage proposal approval as per the attached plans. Variation Costs Fibre & Telephone lines applications Fire extinguisher location plan Legal transfer – solicitor appointment / enquiries – timescales Handover procedures / inspections
9	<b>Business Plan</b> To discuss the preparation of a business plan for the Pavilion

**Members of the public and representatives of the press and broadcast media are welcome to attend.** \*Please be warned that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media may be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.