



Bletchley and Fenny Stratford Town Council

There will be a meeting of the Human Resources Committee to be held on Tuesday 9 July 2019 at Bletchley Library, Westfield Rd, Bletchley, Milton Keynes MK2 2RA commencing at **6.30 pm** to transact the items of business set out in the agenda below

Delia Shephard
Clerk to Bletchley and Fenny Stratford Town Council
2 July 2019

AGENDA

- 1 To elect a chairman for the committee
- 2 To elect an additional member for the HR Sub-committee in addition to the Chairman of the Council and the Chairman of the HR Committee
- 3 To note members' declarations of interest in matters on the agenda
(Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)
- 3 To approve the minutes of the meeting held on Tuesday 9 April 2019 as a correct record of proceedings
- 4 To receive a report on health and safety at work
- 5 To consider lone working arrangements for employees of the council
- 6 To note arrangements made for HR training for committee members and all council members on HR matters
- 7 *To receive a confidential update report on progress with implementation of the staff restructure including temporary arrangements already made and to consider responses to recommendations therein
- 8 To confirm the date for the next HR Sub-committee meeting (13 August 2019)

Members of the public and representatives of the media are welcome to attend but are warned that items marked with an asterisk (**may** involve discussion of confidential information and the council **may** resolve to exclude members of the public and press if this is deemed to be in the public interest