



Bletchley and Fenny Stratford Town Council

There will be a meeting of the Human Resources Committee to be held on Tuesday 2 April 2019 at Bletchley Library, Westfield Rd, Bletchley, Milton Keynes MK2 2RA commencing at **6.30 pm** to transact the items of business set out in the agenda below

Delia Shephard

Delia Shephard
Clerk to Bletchley and Fenny Stratford Town Council
26 March 2019

AGENDA

- 1 To note apologies for absence
- 2 To note members' declarations of interest in matters on the agenda
(Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)
- 3 To approve the minutes of the meeting held on Tuesday 15 January 2019 as a correct record of proceedings
- 4 To note a progress report on registration for accreditation of Bletchley and Fenny Stratford Town Council as a Real Living Wage employer including milestones timetable to be completed within the next three years.
- 5 To note changes to the NJC pay scales for Local Government and to authorise the clerk to reflect these changes in the payroll with effect from 1 April 2019 in line with the Town Council's contractual obligations (copy of new pay scales attached)
- 6 *To receive a confidential report on health and safety in the workplace
- 7 * To receive a confidential report on the work of the HR sub-committee and to consider making any recommendations to full council
- 8 *To receive a presentation from the Town Clerk on proposals for future development of the Town Council's staff structure and human resources needs including
- 9 To consider whether an additional HR meeting would be necessary prior to the full council meeting on 16 April 2019 in order to finalise HR restructure recommendations on that date

Members of the public and representatives of the media are welcome to attend but are warned that items marked with an asterisk(*) **may** involve discussion of confidential information and the council **may** resolve to exclude members of the public and press if this is deemed to be in the public interest