



## Bletchley and Fenny Stratford Town Council

### Minutes of the Full Council of Bletchley and Fenny Stratford Town Council held at the Methodist Hall, Queensway, Bletchley on Tuesday 3 April 2018 beginning at 7.30 pm

**Present:** Cllrs Samantha Browne, Keith Ely, Richard Graham (Vice-chairman), Ron Haine, William Hewitt, Ed Hume, Ethaniel Kelly-Wilson, Angela Kennedy (Chairman), Michael McDonald, E'Amonn O'Rourke, Shirley Rolfe,

**Absent:** Cllrs Mohammed Arshad, Wajeeha Khan, Peter Kuling, Sean Porter, Linda Reeves, Mohammed Rohim and Lewis Webster.

**In attendance:** Six members of the public and Debbie Scott of Youth Network, MK.  
Delia Shephard, Town Clerk, Bletchley and Fenny Stratford Town Council

#### Min Ref

FC18/19-01 Apologies for Absence  
Apologies for absence had been received from Cllr Arshad, Porter and Rohim.

FC18/19-02 **Declarations of Members' Interests**  
**Disclosable Pecuniary Interests** – None  
**Other Interests** – None

FC18/19-03 **Public Speaking Time**  
A member of the public and Bletchley market trader addressed the council about the importance of the market in Bletchley. He stated that as a trader with over 50 years' experience and 7 years in Bletchley he felt passionately about the town and was sure that a car boot sale to be held on Fridays in place of the existing poorly attended market would be very successful and bring more people into the town which was what shopkeepers and market traders wanted. He described his experiences in Hitchin with the development of a car boot sale there and offered the council references from relevant officers at Hitchin Market.

A member of the public expressed her concern about potholes in Westfield Road and provided photographs of these which she noted ran the whole length of the Road. The Chair reminded the member of the public that these problems should be reported to the Highways Authority ie Milton Keynes Council and could perhaps be taken up with Cllr Gowans of MKC who was portfolio holder for public realm. The member of the public also wished to know when road markings would be completed to prevent illegal parking. The Chair advised that this was not the responsibility of the Town Council but that the Clerk would find out and pass on the information.

FC18/19-04 **Minutes of Previous Meeting**  
It was **RESOLVED** to approve the minutes of a meeting of the Full Council held on Tuesday 20 March 2018.

FC18/19-05 **Bletchley Market**  
Members discussed the progress of the Market Working Group and considered a Clerk's report expressing concern at lack of progress with decisions about the future of the market. It was **RESOLVED** that the working group would continue and would elect a chair to lead the group, be flexible about meeting times so that all members of the group could attend and would prepare a factual report showing the consultation undertaken by the group and



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including recommendations for the future including the most important priority which was to agree charges for 2018-19.

FC18/19-06

### **Real Living Wage**

Following discussion it was **RESOLVED** that Bletchley and Fenny Stratford Town Council would seek accreditation as a Living Wage Foundation employer as soon as possible once additional staff had been recruited to the council. The council was already able to comply with the scheme requirement that all members of staff were paid a minimum hourly rate of £8.75 per hour or more (the current Living Wage Foundation rate) and would be able to make the arrangements for all contractors to comply with the requirements of the scheme over a phased period of implementation.

FC18/19-07

### **Planning Matters**

The following planning applications submitted to Milton Keynes Council were reviewed and considered.

i **18/00701/FUL** – 17 San Andres Drive, Newton Leys Milton Keynes MK3 5GG

Proposed first floor side extension

It was **RESOLVED** to make no comment on the proposed development.

ii **18/00694/LBC** – 49-51 Aylesbury Street, Bletchley Milton Keynes MK2 2BQ

Listed building consent for the formation of six structural openings in the ground floor walls of retail unit B

It was **RESOLVED** to make no comment on the proposed development.

iii **18/00695/FUL** – 49-51 Aylesbury Street, Bletchley MK2 2BQ

Change of use of part of retail unit B to form a self-contained dwelling 'F'

It was **RESOLVED** to make no comment on the proposed development.

iv **18/00663/DISCON** – Newton Leys, Drayton Road Bletchley

Discharge of conditions 4 and 6 to 17/00148/REM

It was **RESOLVED** to make no comment on the proposed development.

v **18/00659/FUL** – 11 Rimsdale Court, Bletchley MK2 3PZ

Proposed single storey rear and side extension

It was **RESOLVED** to make no comment on the proposed development.

vi **18/00649/FUL** – 30 Clarke Road, Bletchley MK1 1LG

Proposed change of use from Class B8 'Storage and distribution' to Sui Generis use for the sale and display of cars.

It was **RESOLVED** to make no comment on the proposed development.

vii **18/00605/FUL** – 33 Frensham Drive, Bletchley MK2 3AP

Proposed enlargement of existing garage

It was **RESOLVED** to make no comment on the proposed development.

viii **18/00743/FUL** – Former Co-op Building 27-33 Queensway, Bletchley MK2 2DT

Change of use from a A1 (Retail) to part flexible A1/ A2 /A3 /A4 /A5 use, part D2 and part Sui Generis use and associated operations.

It was **RESOLVED** to make no comment on the proposed development.

ix **18/00666/NMA** – Phase 3B San Andres Drive, Newton Leys, Milton Keynes

Amended landscaping designs following highway technical approval process.



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It was **RESOLVED** to make no comment on the proposed application.

x **18/00656/FUL** – Land rear of 5-11 North Street, Bletchley MK2 2TJ  
Construction of 7no. detached bungalows/ chalet bungalows within the rear gardens of North Street within associated gardens, parking and private shared access off Dynasty Drive  
It was **RESOLVED** to make no comment on the proposed application.

It was **RESOLVED** to vary the order of the agenda and to deal with agenda items 10 and 11 next.

FC18/19-08

### **Youth Network MK Service Level Agreement 2018/19**

A contract and service level agreement between the Town Council and Youth Network MK for the financial year 2018/19 was discussed; this represented a continuation of previously agreed service provision. Members noted that the cost of the contract for the financial year 2018-19 was £22,233 and provision of youth club services would remain in the Lakes, Fenny Stratford and Newton Leys. Following questions to Debbie Scott of Youth Service MK it was **RESOLVED** to approve the contract and service agreement for the financial year 2018-19.

FC18/19-09

### **Proposal for Pilot Project on the Lakes Estate**

Members discussed a request for funding in the sum of £4,952 for a pilot project devised by a multi-agency group working on the Lakes Estate (led by the Compass Club) and designed to support young people and families on the Lakes. The pilot project aimed to improve mental health and well-being of young people and their families and it was hoped that evidence from the pilot (if successful) could be used to support a future application for longer term funding to meet the needs identified by the agencies involved in the pilot. Debbie Scott answered members' questions on behalf of the Compass Club which was the lead partner in the project and it was clarified that any funding would be paid to the Compass Club.

It was **RESOLVED** that a sum of up to £4,952 would be awarded to fund this pilot (to be taken from the Town Council's Lakes Estate Reserve fund of £13,881 as this project went towards some of the objectives of the Neighbourhood Plan) and would be paid to the Compass Club as lead partner in staged monthly payments. It was agreed that the Compass Club would provide a copy of its constitution and bank details and the composition of its committee to the Town Council along with proof of spending for all funds awarded.

The Chair thanked Ms Scott for her attendance at the meeting and the council returned to the original order of the agenda.

FC18/19-10

### **Planning Consultations**

- i Following consideration it was **RESOLVED** to make no response to the eight week public consultation on the Development Framework for South Caldecotte prepared by Milton Keynes Council.
- ii Following consideration it was **RESOLVED** to make no response to the eight week public consultation on the Milton Keynes Council Draft Affordable Housing Supplementary Planning Document.

FC18/19-11

### **Licensing**

Members noted a licensing application made by Pick your taste Ltd - 3 Oliver Road, Bletchley MK2 2SF for supply of alcohol from Monday to Friday between 8am-6pm and on Saturday between 9am-6pm and Sunday between 9am-5pm and found no reason to make any representations.



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- FC18/19-12.i **Financial Matters**  
It was **RESOLVED** to ratify a list of payments made or due to be made since the last meeting of council which was tabled at the meeting.
- FC18/19-12.ii Members discussed a request from MK Traded Payroll for BACS authority for the payroll provider to make payments directly from the Town Council bank account but it was **RESOLVED** to continue with the present direct debit arrangements for the time being.
- FC18/19-12.iii It was **RESOLVED** to note changes to charges for the stand pipe in Elizabeth Square which was needed to permit of flower containers in the Square.  
It was **RESOLVED** to note that the internal auditor would be visiting the council on 30 April 2018 to undertake his end of year audit.
- FC18/19-12.iv
- FC18/19-13 **Citizens Advice Service Level Agreement 2018/19**  
A contract and service level agreement between the Town Council and Citizens Advice MK for provision of Citizens Advice appointments for residents of the parish for the financial year 2018/19 was discussed. This represented a continuation of previously agreed service provision with one slight alteration in that in future Citizens Advice employees would qualify and make appointments rather than Spotlight employees. A copy of the most recent quarterly report on the Citizens Advice service provision for BFSTC had also been circulated to members. It was **RESOLVED** to approved the new service level agreement and to continue the existing contract at a cost of £7,400 for the financial year 2018/19 to be paid in two six monthly instalments.
- FC18/19-14 **Fenny Chapel**  
Members considered a quotation in the sum of £2,490.00 for technical advice, procurement and project management of refurbishment works to Fenny Chapel to bring the building up to a suitable standard for use as a regular store. (The clerk reported that it had been difficult to find a suitably qualified and reliable contractor at a reasonable price.)  
It was **RESOLVED** to accept the quotation and to award this work to BMO Surveying.
- FC18/19-15 **Neighbourhood Employment Plan**  
Members noted changes to the Neighbourhood Employment provision made by YourMK across Milton Keynes and in particular noted that with effect from May 2018 the Job Club sessions at the council's Queensway office would no longer be provided.
- FC18/19-16 **War Memorial**  
It was **RESOLVED** to accept a quotation in the sum of £1,425 from IMI for cleaning and maintenance of the War Memorial on Queensway in anticipation of 100th anniversary of end of the First World War. The cost of the war memorial cleaning would be taken from the balance created by the planned underspend included in the 2018/19 budget. Members noted that the refurbishment of the gates and planting of the flower bed around the memorial would be undertaken as separate pieces of work.
- FC18/19-17 **Christmas Lights and Christmas Event**  
As officer report regarding arrangements for the Christmas Lights 2018 and requesting instructions on the council's wishes for any Christmas Community Event in 2018 had been circulated before the meeting. Following discussion it was **RESOLVED** to set up a working group to be led by Cllr Kennedy and also composed of Cllrs Brown, Hewitt, Hume, Ely and Rolfe which would report back to full council with recommendations for the Christmas Event no later than May 2018. Members noted that arrangements for the illuminations were already in hand as part of a three year contract and there were no anticipated changes to the display though some infrastructure maintenance might be necessary.



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FC18/19-18

It was **RESOLVED** that members of the public be excluded from the meeting during the consideration of the following two items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted which was either commercially sensitive or of a confidential nature concerning members of staff.

### **George Street Community Centre**

The Chair drew attention to a confidential report containing advice from the Town Council's legal advisors. It was **RESOLVED** to either suspend Standing Orders or to invoke Standing Order 7c to allow discussion of a previous decision. Discussion followed and it was **RESOLVED** to continue with the course of action agreed at the meeting held on 20 March 2018.

The meeting closed at 9.32 pm

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Approved by Chairman  
19 April 2018