



Bletchley and Fenny Stratford Town Council

Minutes of a meeting of Bletchley and Fenny Stratford Town Council held at Bletchley Library, Westfield Road MK2 2RA on Tuesday 5 March 2019 beginning at 7.30 pm

Present: Cllrs Samantha Browne, Keith Ely (present for part of meeting), Richard Graham (Vice-chairman), Ron Haine, William Hewitt, Ed Hume, Ethan Kelly-Wilson, Angela Kennedy (Chairman) Gary Kenworthy, Peter Kuling, Michael McDonald, E'amonn O'Rourke, Sean Porter, Mohammed Rohim (present for part of meeting), Shirley Rolfe, Rosemary Smith & Lewis Webster

Absent: Cllr Mohammed Arshad.
Delia Shephard (Clerk)

In attendance: Ted Jiboye, Parking Contracts Manager, Milton Keynes Council (MKC)
Fourteen members of the public
Gill Long, Support Services Manager and Will Allen Environment and Premises Manager, Bletchley and Fenny Stratford Town Council (BFSTC)

Min Ref

FC18/19-321 **Apologies for Absence**
Apologies for absence had been received from Cllr Arshad and for lateness from Cllr Ely.

FC18/19-322 **Declarations of Members' Interests**
Under the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 made under s30 (3) of the Localism Act Members were required to declare any disclosable pecuniary interests they held in any items under consideration at the meeting.

- i Pecuniary interests – None declared at this time
- ii Other interests – None declared at this time

FC18/19-323 **Public Speaking Time**
Members of the public expressed their concerns about the parking and traffic congestion in the parish. These included issues in the Water Eaton area, parking on verges, driving on pathways and the use of Albert Street car park by commuters. A question was raised about the closure of the bus station. A member of the public speaking on behalf of Leon Residents Association suggested that the Town Council should install bollards to prevent the parking on the verges. A member of the public reminded the meeting of the planned meeting of the Bletchley Parking Forum on 28 March 2019 at 6 pm at Bletchley Library.

The Chair thanked residents for their comments and noted that the Town Council would look into closure of the bus station.

FC18/19-324 **Minutes of Previous Council Meetings**
It was **RESOLVED** to approve the minutes of the Full Council held on Tuesday 5 February 2019 as a correct record of proceedings. The Chair took this opportunity to note the return of Cllr Rosemary Smith to the Town Council following the recent by-election in Fenny Stratford Ward.



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Minutes of Previous Committee Meetings

- FC18/19-325 i It was **RESOLVED** to note the minutes of the meeting of the Newton Leys Pavilion Committee held on Tuesday 29 January 2019 and to approve the recommendations therein.
- FC18/19-326 ii It was **RESOLVED** to note the draft minutes of the Finance and Planning meeting held on 19 February 2019 which contained three recommendations for Full Council. The recommendations to approve the Council's review of the internal controls and the financial risk strategy and register (minute reference FC18-19-87) were deferred to a future meeting. It was noted that the recommendation on landscaping (FC 18/19-337) would be discussed later during the meeting.
- FC18/19-327 iii Members noted that the draft minutes from the Newton Leys Pavilion Meeting on 26 February 2019 were not yet available.

Parking Matters

Ted Jiboye, Parking Contract Manager of Milton Keynes Council attended the meeting on behalf of Sara Bailey, Strategic Parking and Taxi Manager, Milton Keynes Council in response to the Town Council's request for her to attend a meeting to address concerns about parking in the parish and the responses which had previously been sent by Ms Bailey in response to correspondence from the Town Council. Discussion followed during which the Parking Contract Manager explained that he could not answer all the questions raised. The Parking Contract Manager noted that Water Eaton Road had been identified as needing additional enforcement and some evening enforcement had been undertaken. Members were advised that some of the missing road markings identified by BFSTC had been replaced and MKC hoped to replace the Queensway road markings in the next few months. It was agreed that the Osbourne Street signage was still missing as was that in Aylesbury Street following the changes made in 2016 and the Parking Contract Manager offered to take this up with the Highways Department. Members reminded the Parking Contract Manager that most of these issues had been raised at the Bletchley and Fenny Stratford Annual Town Meeting (meeting of electors) in spring 2018 as well as in correspondence with MKC but little progress had been made. Mr Jiboye advised that he could not speak for the Strategic Parking and Taxi Manager and it was **RESOLVED** to invite Ms Bailey herself to attend a future Town Council meeting. Mr Jiboye agreed to attend the Annual Town Meeting (meeting of electors) to be held on 7 May 2019 himself to report any further updates to the community.

FC18/19-328

FC18/19-329 Following a vote it was **RESOLVED** that Cllrs Hume and O'Rourke and Will Allen, Environment and Premises Manager would act as Town Council's representatives at the Community Parking Forum arranged by Milton Keynes Council.

Planning Matters

The following planning applications submitted to the Local Planning Authority were reviewed.

Application No 19/00302/FUL 2 Napier House, Auckland Park, Bletchley, MK1 1BU Carryout refurbishment to the ground floor and first floor with external works also required.

FC18/19-330

It was **RESOLVED** to make no comment on the proposed development.

Application No 19/00314/PNHSE 25 Drayton Road, Bletchley, MK2 3EL Single storey rear extension extending 4.75m beyond the original rear wall. 3.955m maximum



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- FC18/19-331 height, 2.593m high to the eaves.
It was **RESOLVED** to make no comment on the proposed development.
- Application No 19/00361/PNHSE 52 Chestnut Crescent, Bletchley, MK2 2LA** Single storey rear extension, to include 2 x roof lights inserted into pitched roof on rear elevation of proposed extension
- FC18/19-332 It was **RESOLVED** to make no comment on the proposed development.
- Application No 19/00378/ADV Unit H1 Stadium Way East, Denbigh North, Milton Keynes, MK1 1 ST. 2 x external signs** First sign will be at high level on perforated panel which is about 2 to 3 metres away from the main building in front of a canopy area. The high level sign will be a box sign internally lit. The second sign will be above shop entrance door. This sign will be half black and half white, with Faux neon on the top part in red and vinyl lettering on the bottom half.
- FC18/19-333 It was **RESOLVED** to make no comment on the proposed development.
- Application No 19/00307/FUL 5 Lundy Walk, Newton Leys, MK3 5FG** Proposed change of use from a residential home to a HMO
- FC18/19-334 Following discussion it was **RESOLVED** to object to the proposed development on the following grounds:
The development did not meet the parking standards set out in the Milton Keynes Council Parking SPG for zone three and was inadequate for the needs of the residents and users of the proposed development. (HMO's in Zone B being subject to the requirement that the number of parking spaces must equal the number of bedrooms less one.) The proposed development would have three bedrooms so would require two parking spaces.
- Application No 19/00394/PNHSE 57 Pinewood Drive, Bletchley, MK2 2HT** Single storey rear extension (5000 x 3000mm) to match the existing rendered property with tiled mono-pitch roof.
- FC18/19-335 It was **RESOLVED** to make no comment on the proposed development.
- Application No 19/00411/FUL Marshall Amplification PLC, Denbigh Road, Bletchley, MK1 1DQ** Improvements to Marshall Theatre Building including incorporation of recording studio, new roof top plant enclosure, new access and car parking
- FC18/19-336 It was **RESOLVED** to make no comment on the proposed development.
- Application No 19/00465/DISCON Marston's Inns & Taverns, Land east of Jersey Drive, Arran Way, Newton Leys, MK3 5JU** Condition No. 4 soft and hard landscaping and Condition 7 boundary treatment of application for erection of new build public house with associated access landscape and parking.
- FC18/19-337 It was **RESOLVED** to make no comment on the proposed development.
- Application No.19/00422/DISCON Newton Leys NEAP, St Lucia Crescent, Newton Leys, MK3 5QP** Condition 10 of reserved matters application for erection of 227 dwellings, associated garages, parking and roads and play area (phase 1) pursuant to outline planning application 02/01337/OUT
- FC18/19-338 It was **RESOLVED** to make no comment on the proposed development.

Devolved Landscaping Services

A report from officers including recommendations from the Finance and Planning Committee regarding continued work on the council's decision to pursue devolved



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responsibility for landscaping services with effect from 1 April 2020 had been circulated in advance of the meeting. Discussion followed.

FC18/19-339

It was **RESOLVED** to continue with the work on the project and undertake community consultation.

Policy Matters

A revised Councillor/Officer protocol had been prepared and recommended for adoption by the HR Sub-Committee. The document was discussed and members agreed it was a well-balanced and appropriate protocol.

FC18/19-340

It was **RESOLVED** to adopt the new Councillor/Officer protocol with immediate effect.

Events Working Groups

Christmas Event

FC18/19-341

The Chair of the working group delivered an oral report on progress and notes had also been provided in advance of the meeting. Discussion followed. It was **RESOLVED** to note the reports and to approve the statement of objectives of the event and theme as follows:

- i To encourage community engagement and to promote the event using a variety of different media. This objective would be measured by increases in stalls/rides compared with the 2018 event.
- ii To make the event accessible to all in the local area with a specific focus on families. This objective would be measured by the number of family orientated activities.
- iii To increase footfall to the high street. This objective would be measured through feedback from shops and stall holders.
- iv To ensure everyone feels welcome. This objective would be measured by polling/survey on the day from the Town Council stall.

The theme of the event would be Family Friendly Fun.

Summer Event

FC18/19-342

An update on progress to date was provided. It was **RESOLVED** to elect Cllr Graham to chair the group and it was agreed that a business plan with costings would be drawn up and brought to full council following two further meetings of the working group. The date of 7 September 2019 was considered.

Allotments

FC18/19-343

It was **RESOLVED** to note the allotment quarterly report for the period October to December 2018.

FC18/19-344

It was **RESOLVED** to note a report of the Allotment Tenants Meeting held on 12 February 2019 including planned new arrangements for liaison with plot holders via regular on-site meetings rather than evening meetings off-site.

Chapel at Manor Road Cemetery

FC18/19-345

It was **RESOLVED** to note the practical completion certificate for works to Fenny Chapel and members went on to discuss further work need to the property and to review relevant documents, specifications and quotations which had been circulated before the meeting along with an officer's report. Remaining works to be completed were noted as follows:

- CCTV installation
- Intruder Alarm installation
- Security Lighting



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- Securing of Doorways (including metal gates and repairs to existing doors)

FC18/19-346 It was **RESOLVED** to award a contract to Expert Security for the installation of CCTV/intruder alarm and security lighting at a cost of £2,148 (including the first year's monitoring cost of £168).

FC18/19-347 It was **RESOLVED** to award a contract to TME Fabrications for the construction and installation of powder coated steel gates at a cost of £1,200.

Correspondence

FC18/19-348 It was **RESOLVED** to note correspondence from Daly International, on behalf of MBNL Limited, regarding the proposed site upgrade works at telecommunications base station at Brauer, Dawson Road, Bletchley, MK1 1JP as part of its planned upgrade program in the local area and to make no comments.

Council Plan

A report showing progress against priority themes laid out in the BFSTC Council Plan was considered and in response to a question from officers it was agreed that showing the updates in red on the council plan spreadsheet was a good way to communicate updates. During discussion the development of a Neighbourhood Plan was considered

FC18/19-349 It was **RESOLVED** to note the report.

FC18/19-350 It was **RESOLVED** to begin preparatory work on exploring a Neighbourhood Plan.

Chairman's Notices *(for information only)*

FC18/19-351 Cllr Kennedy updated the Council on a positive meeting which she and the Clerk had recently attended with George Street Management Committee. A full report with possible next steps would be provided as soon as practical.