



Bletchley and Fenny Stratford Town Council

Minutes of an extraordinary meeting of Bletchley and Fenny Stratford Town Council held at Bletchley Library, Westfield Road MK2 2RA on Tuesday 14 August 2018 beginning at 7.30 pm

- Present:** Cllrs Mohammed Arshad, Samantha Browne, Ron Haine, William Hewitt, Ed Hume, Ethaniel Kelly-Wilson, Michael McDonald, E'amonn O'Rourke, Shirley Rolfe and Lewis Webster
- Absent:** Cllrs Keith Ely, Richard Graham (Vice-chairman), Angela Kennedy (Chairman), Wajeeha Khan, Peter Kuling, Sean Porter, Linda Reeves and Mohammed Rohim
- In attendance:** Two members of the public representing Cleanslate Church and Delia Shephard, Town Clerk

Min Ref

As both the Chairman and Vice chairman were absent it was **RESOLVED** that Cllr Kelly-Wilson would chair the meeting.

FC18/19-151 **Apologies for Absence**

Apologies for absence had been received from Cllrs Ely, Graham, Kennedy and Porter.

FC18/19-152 **Declarations of Members' Interests**

- i Pecuniary interests – None
- ii Other interests – None

FC18/19-153 **Public Speaking Time**

No representations were made at this time.

FC18/19-154 **Minutes of Previous Meeting**

It was **RESOLVED** to approve the draft minutes of the meeting of Full Council held on Tuesday 7 August 2018 with two amendments namely that Cllr Reeves name be added to the list of the members who were absent from the meeting and that a typographical error at the bottom of page 4 be corrected from "no 3xand" to read "no 3x and".

FC18/19-155 **Grant Applications**

An application for community grant funding from Clean Slate Church in the sum of £2,500.00 for the FeedMK Summer and Christmas projects had been deferred from the meeting on 7 August 2018. Representatives of the applicant spoke in support of their project and answered questions from councillors. It was **RESOLVED** to award £500 towards the summer project and £2,000 towards the Christmas project in 2018 on the condition that information was provided after the event to demonstrate how many beneficiaries had come from estates within Bletchley and Fenny Stratford. Members reminded the applicants that the council was keen to see sustainability built into projects of this type where possible and that the same level of award or larger should not be automatically anticipated every year.

FC18/19-156 **Council Relocation**

The clerk gave an oral update on progress with the council's anticipated move and storage plans and a written report on removal costs with details of three quotes was discussed. It was **RESOLVED** to accept the quotation from Express Relocations in the sum of £1,785.00 for physical relocation of contents of 74-76 Queensway, also decommissioning and recommissioning of desktop IT with engineer and specialist packing at a cost of £195 and



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additional local storage as needed in the interim of £12.00 per week per unit of 250 ft³.

It was further **RESOLVED** to authorise expenditure of £1,700 for ACS the council's existing IT support provider to decommission the data cabinet at Queensway and move the server, UPS and firewall (excluding transportation). Members noted that the previously approved cloud solution to the council's IT needs would be tested on site for a four week period after the move of the server and before final commission of the cloud solution.

FC18/19-157

Fenny Chapel

Members had previously been advised that the tendering period for significant maintenance work at Fenny Chapel had ended the previous week. Three tenders had been returned ranging in price from £30,322.50 to £48,749.20. A detailed tender report which had been prepared on behalf of BMO Surveying for the council was circulated to the members before the meeting and this was scrutinized and discussed. The report proposed alternative ways of approaching the work - either to split the work into two phases or to complete all the work at once. It was however recommended that completion of most of the work should be effected immediately in order to arrest the deterioration of the building and to have a base for moving forward with routine repairs and maintenance. The tenders did not include any CCTV or security lighting which could either be completed after the work was done or BMO surveying could obtain a quotation from the successful contractor via the JCT Minor Works Building Contract in place with the successful contractor.

It was **RESOLVED** to award the contract to Furlong and Higgs Ltd of Leighton Buzzard at a price of £30,322.50. (BMO's fixed fee of £2, 490 had been agreed previously and payment was authorised.) Therefore it was **RESOLVED** to meet these costs using £20,000 allocated specifically to Fenny Chapel in the 2018/19 budget (code 4963-406) and to vire £12,812.50 from the general building works budget (code 4968-404) leaving a balance of £57,446 for any additional works to the chapel and any other council buildings as necessary.

A decision about security and lighting was not made at this meeting.

FC18/19-158

Dog Bin Policy and Provision

A written report from the clerk had been circulated to members before the meeting and this was discussed.

It was **RESOLVED**

- i to approve the awarding of an annual contract for emptying of dog bins to Marcus Young Landscapes Ltd at a current cost of £6,240 per year (cost will vary with addition or reduction of bin supply)
- ii that the Town Council would adopt a policy of providing a reasonable and well maintained supply of dog bins across the parish
- iii to amend the 2018/19 revenue budget by a virement of all of the £5,631 Reward and Recycle funds held in reserves to provision of dog bins and to commit to a regular provision of funds on an annual basis for a cyclical maintenance programme to be developed
- iv to authorise the Clerk to approve prompt maintenance, repairs and replacement of damaged bins from within this budget including 6 additional dog bins at Newton Leys to be located as shown on the map supplied to council with one additional bin located near the Newton Leys Pavilion
- v to authorise the Finance Committee to approve purchase of additional bins and their locations when the need arises (within the agreed budget)



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FC18/19-159 **Devolved Services – Landscaping**

The clerk gave an oral report on progress with work undertaken in preparation for decision making about the devolution of landscaping services to this parish and provided hard copies of a recent presentation delivered by MKC and Serco about the practical implications of the TUPE legislation in this specific case.

Members were reminded that their expression of interest made earlier in the year was still live and MK Council was asking for formal decision making in September/October 2018 although in practice the parish would not be legally committed until the contracts were signed. If the Town Council were to accept the option of providing their own landscaping services MKC would provide £98,282.15 as parish funding for this purpose in each of the following years 2020/21, 2021/22 and 2022/23. The Town Council could also expect to enter into a TUPE commitment equivalent to approximately 2.2 FTE. Further information would be available from MKC in time for the September or October Full Council meeting.

FC18/19-160 **Parish Council Community Infrastructure Scheme**

Members noted that MK Council intended to close the Parish Grants Programme and to establish a new Community Infrastructure Fund which will replace the Parish Grants Programme which will be merged with the Community Parking Fund, Parish and Town Council Investment Scheme and Play Area Improvement Schemes. The closing date for submission of applications was 31 October 2018 and the Clerk drew attention to the importance of identifying any suitable schemes and including appropriate funding in the 2019/20 budget.