



Bletchley and Fenny Stratford Town Council

Minutes of an extra-ordinary meeting of Bletchley and Fenny Stratford Town Council held at Bletchley Library, Westfield Road MK2 2RA on Tuesday 30 April 2019 beginning at 7.30 pm

Present: Cllrs Samantha Browne, Keith Ely, Richard Graham (Vice-chairman), Ron Haine, William Hewitt, Ed Hume (present for part of meeting), Angela Kennedy (Chairman), Ethaniel Kelly-Wilson, Gary Kenworthy, Michael McDonald, Sean Porter, Shirley Rolfe and Rosemary Smith
(One casual vacancy)

Absent: Cllrs Mohammed Arshad, Peter Kuling, E'amonn O'Rourke and Mohammed Rohim.

In attendance: One member of the public and Delia Shephard, Town Clerk

Min Ref

FC19/20-031 **Apologies for Absence**

Apologies for absence had been received from Cllr O'Rourke and apologies for anticipated lateness had been received from Cllr Hume.

The Chairman informed the meeting that Cllr Lewis Webster had resigned from office with immediate effect.

(Cllr Kenworthy joined the meeting.)

FC19/20-032 **Declarations of Members' Interests**

Under the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 made under s30 (3) of the Localism Act Members were required to declare any disclosable pecuniary interests they held in any items under consideration at the meeting.

- i Pecuniary interests – None declared
- ii Other interests – None declared

FC19/20-033 **Public Speaking Time**

There were no representations from the public.

Minutes of Previous Meetings

FC19/20-034 It was **RESOLVED** to approve the minutes of the extraordinary meeting of Full Council held on Tuesday 16 April 2019 as a correct record of proceedings.

It was agreed to vary the order of the agenda and deal with planning matters next.

Planning Matters

The following planning applications submitted to the Local Planning Authority were reviewed and discussed.

- i **Application No. 19/01028/FUL 1 the Beeches Bletchley Milton Keynes MK1**
Amendments to approved application to enlarge garage footprint. (18/00737/FUL | First floor extension above existing flat roofed bungalow and erection of detached triple garage).

FC19/20-035 It was **RESOLVED** to make no comment on the proposed development.

- ii **Application No. 19/01015/FUL Little Callow Mound Skye Crescent Milton Keynes Newton Leys MK3 5AY** 3 sided archway sitting on a triangular foundation pad positioned at the top of Little Callow Mound



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- FC19/20-036 It was unanimously **RESOLVED** to support the proposed development.
- iii **Application No. 19/01016/FUL 16 Cambridge Street Bletchley Milton Keynes MK2 2TP** Proposed rear garden development to provide 1 bedroom self-contained dwelling

- FC19/20-037 It was **RESOLVED** to make no comment on the proposed development.

Town Council Plan and Gateway Report

Members noted progress against the Town Council plan and discussed a report prepared by the Environment and Premises Manager which reviewed the gateways into Bletchley and Fenny Stratford Parish and requested guidance on further work to be undertaken.

- FC19/20-038 It was **RESOLVED** that further work would be undertaken to prepare detailed proposals for a refresh of the existing gateways with the introduction of floral displays (potentially to be maintained by community groups where feasible). Further proposals would also be prepared on the gateway signage with a view to resolving the existing anomalies and providing welcome signs for the distinct geographical locations of Bletchley, Fenny Stratford and Newton Leys. A report would be presented to council in due course.

Annual meeting

An updated report from the clerk on issues concerning the annual meeting and operation of the current scheme of delegations and meeting arrangements was considered and a range of issues was discussed.

- FC19/20-039 It was **RESOLVED** to make the following changes to the current scheme of delegations

Proper Officer

- i To increase the Town Clerk's delegated authority to undertake authorisation of routine expenditure within the agreed budget from £1,000 to £3,000.
- ii To increase the Town Clerk's delegated authority to authorise emergency expenditure within the agreed budget from £1,000 to £5,000.

Finance and Planning Committee

- i To remove planning from the name and remit of the Finance and Planning Committee and create a specific Planning Committee (with the same planning responsibilities) comprised of all members of council. (The Planning Committee will meet twice per month at 7 pm prior to the Full Council and Finance Committee meetings.)
- ii To retain the Finance Committee as a separate committee with the existing terms of reference amended to allow the finance committee to set all fees and charges with the exception of Newton Leys Pavilion hire and deposit charges so as to reflect current practice.
- iii To amend the terms of reference to say that the committee would be responsible for the preparation of a three year financial plan in parallel with the council's preparation of a three year general plan (the two plans together forming the council's overall business plan).

HR Committee

- i It had previously been resolved to reduce the HR committee size to 5 members and the terms of reference would also be amended to specify that the chairman of the council will be an ex-officio voting member (if not already a member of the committee)
- ii To amend the words "management of the salaries budget" to read "management of the HR budget"



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HR Sub-committee

To amend the size of the committee to three members, the chair of council, the chair of the HR committee and another member of the HR committee.

Newton Leys Pavilion Committee

To amend the terms of reference of this committee to read as follows.

“The committee shall be delegated:

- i to develop policy statements for consideration and approval by full council setting out the Town Council’s policy position with regard to the assets listed above
- ii to develop and update an annual business plan and budget for the Newton Leys Pavilion building and the Newton Leys playing fields for consideration and approval by full council
- iii to make necessary decisions on behalf of the council during the snagging period since the handover of the Pavilion building and car park and to liaise with Taylor Wimpey and their project managers and contractors accordingly
- iv to make necessary decisions on behalf of the council during the completion and handover of the playing fields at Newton Leys and, during the first year of operation, to liaise with Taylor Wimpey and their project managers and contractors accordingly
- v to approve quotations and estimates for work connected to Newton Leys Pavilion provided all costs remain within the budget approved by the council
- vi to engage with the community in Newton Leys to ensure that they are consulted and involved in the arrangements and day to day management of Newton Leys Pavilion, car park and pitches”

FC19/20-040

It was **RESOLVED** that members of the public be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted which involved legal matters and negotiation of a lease.

George Street Community Centre

The Chairman introduced a confidential written report concerning a recent meeting with representatives of the George Street Community Centre charity and this together with the occupancy and refurbishment of George Street Community Centre were discussed.

FC19/20-041

It was **RESOLVED** that the council should proceed with further negotiations and involve solicitors in preparation of a new draft lease with the goal of reaching mutually agreeable terms of occupancy as quickly as possible.

FC19/20-042

It was further **RESOLVED** that the council should work with the current management committee on a refurbishment plan for the building and submission of further S106 applications as soon as possible to remedy the defects of the building and enhance its capacity for community use. This work would continue in parallel with any negotiations about the lease.

The meeting closed at 9.02 pm.