

Detailed Income & Expenditure by Budget Heading 31/08/2020

Month No: 5

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Community Grants</u>						
4005 Community Funding	9,950	28,000	18,050		18,050	35.5%
Community Grants :- Indirect Expenditure	9,950	28,000	18,050	0	18,050	35.5%
Net Expenditure	(9,950)	(28,000)	(18,050)			
<u>106 Democratic Services</u>						
4522 Councillors Training	0	3,000	3,000		3,000	0.0%
4523 Councillor travel expenses	0	300	300		300	0.0%
4524 Election Costs	0	4,000	4,000		4,000	0.0%
4530 Chairmans Allowance	0	250	250		250	0.0%
4575 Electricity	12	0	(12)		(12)	0.0%
4580 Hall Hire	0	300	300		300	0.0%
4590 IT	7,250	10,000	2,750		2,750	72.5%
4620 Subscriptions	120	3,050	2,930		2,930	3.9%
Democratic Services :- Indirect Expenditure	7,382	20,900	13,518	0	13,518	35.3%
Net Expenditure	(7,382)	(20,900)	(13,518)			
<u>107 Planters</u>						
4015 Planters	480	2,600	2,120		2,120	18.4%
Planters :- Indirect Expenditure	480	2,600	2,120	0	2,120	18.4%
Net Expenditure	(480)	(2,600)	(2,120)			
<u>108 Youth Work</u>						
4040 Play Sessions	12,708	15,000	2,292	8,472	(6,180)	141.2%
Youth Work :- Indirect Expenditure	12,708	15,000	2,292	8,472	(6,180)	141.2%
Net Expenditure	(12,708)	(15,000)	(2,292)			
<u>109 Dog Bins</u>						
4030 Dog Bin Purchases	93	6,500	6,407		6,407	1.4%
4031 Dog Bin Emptying	3,927	13,250	9,323		9,323	29.6%
Dog Bins :- Indirect Expenditure	4,020	19,750	15,730	0	15,730	20.4%
Net Expenditure	(4,020)	(19,750)	(15,730)			
<u>112 Senior Youth Club</u>						
4953 Miscellaneous Costs	13,661	30,000	16,339		16,339	45.5%
Senior Youth Club :- Indirect Expenditure	13,661	30,000	16,339	0	16,339	45.5%
Net Expenditure	(13,661)	(30,000)	(16,339)			

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<u>120</u> <u>Spotlight</u>						
1041 Photocopying Income	0	50	50			0.0%
1087 Spotlight hire income	0	1,000	1,000			0.0%
Spotlight :- Income	0	1,050	1,050			0.0%
4551 Water	171	550	379		379	31.2%
4555 Rates	2,395	2,500	105		105	95.8%
4570 Cleaning	(76)	2,000	2,076		2,076	(3.8%)
4572 Copier Charges	(20)	100	120		120	(20.0%)
4574 Gas	2	1,000	998		998	0.2%
4575 Electricity	348	1,000	652		652	34.8%
4576 Fire/Intruder Alarm Maint	0	1,000	1,000		1,000	0.0%
4577 Telephone/Broadband/Alarms	298	1,125	827		827	26.5%
4579 Fire Extinguishers	0	200	200		200	0.0%
4585 General Maintenance	439	750	311	461	(150)	120.0%
4595 Office Equipment	0	500	500		500	0.0%
4959 Telephone Main Line/Broadband	43	750	707		707	5.8%
4964 Waste/Recycling	198	900	702		702	22.0%
4965 Hygienic Waste	0	600	600		600	0.0%
Spotlight :- Indirect Expenditure	3,799	12,975	9,176	461	8,716	32.8%
Net Income over Expenditure	(3,799)	(11,925)	(8,126)			
<u>201</u> <u>Precept/Grant</u>						
1075 MKC Grants	37,968	75,935	37,967			50.0%
1076 Precept	361,237	722,473	361,237			50.0%
Precept/Grant :- Income	399,204	798,408	399,204			50.0%
Net Income	399,204	798,408	399,204			
<u>301</u> <u>Bandstand</u>						
4101 Performances	0	5,000	5,000		5,000	0.0%
4575 Electricity	54	380	326		326	14.1%
4585 General Maintenance	290	750	460		460	38.7%
Bandstand :- Indirect Expenditure	344	6,130	5,786	0	5,786	5.6%
Net Expenditure	(344)	(6,130)	(5,786)			
<u>302</u> <u>Community Engagement</u>						
4100 Licences	0	400	400		400	0.0%
4102 Engagement events	68	10,000	9,932	100	9,832	1.7%

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4591 Website/Social Media	235	1,000	765		765	23.5%
4615 Stationery	30	12,000	11,970		11,970	0.3%
4635 Distribution Costs	0	5,000	5,000		5,000	0.0%
Community Engagement :- Indirect Expenditure	333	28,400	28,067	100	27,967	1.5%
Net Expenditure	(333)	(28,400)	(28,067)			
<u>303 Christmas Lights Overhead Expe</u>						
4014 Electrical Works	0	5,000	5,000		5,000	0.0%
4111 Xmas Lights Hire	0	15,000	15,000		15,000	0.0%
4114 Tree supply, install & remove	0	2,100	2,100	1,895	205	90.2%
4115 Infrastructure costs	0	7,000	7,000		7,000	0.0%
4575 Electricity	0	1,000	1,000		1,000	0.0%
Christmas Lights Overhead Expe :- Indirect Expenditure	0	30,100	30,100	1,895	28,205	6.3%
Net Expenditure	0	(30,100)	(30,100)			
<u>304 Christmas Event</u>						
4100 Licences	0	70	70		70	0.0%
4101 Performances	0	150	150		150	0.0%
4103 Security	0	3,000	3,000		3,000	0.0%
4104 First Aid	0	350	350		350	0.0%
4500 Salaries	0	500	500		500	0.0%
4560 Advertising	0	500	500		500	0.0%
4953 Miscellaneous Costs	0	0	0	(265)	265	0.0%
4954 Equipment hire	0	8,500	8,500		8,500	0.0%
4962 Lantern Parade	0	4,550	4,550		4,550	0.0%
Christmas Event :- Indirect Expenditure	0	17,620	17,620	(265)	17,885	(1.5%)
Net Expenditure	0	(17,620)	(17,620)			
<u>401 Albert Street Toilets</u>						
1077 Misc Income	0	1,000	1,000			0.0%
Albert Street Toilets :- Income	0	1,000	1,000			0.0%
4012 New Equipment	6	500	494		494	1.2%
4551 Water	63	3,500	3,437		3,437	1.8%
4552 Plumbing Works	25	2,500	2,475		2,475	1.0%
4555 Rates	2,339	4,004	1,665		1,665	58.4%
4570 Cleaning	4,670	24,600	19,930		19,930	19.0%
4575 Electricity	(189)	930	1,119		1,119	(20.3%)

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4585 General Maintenance	240	3,000	2,760		2,760	8.0%
4953 Miscellaneous Costs	289	0	(289)		(289)	0.0%
4964 Waste/Recycling	0	1,500	1,500		1,500	0.0%
Albert Street Toilets :- Indirect Expenditure	7,442	40,534	33,092	0	33,092	18.4%
Net Income over Expenditure	(7,442)	(39,534)	(32,092)			
<u>402 Allotments & Community Orchard</u>						
1001 S106 Money Received	69,489	0	(69,489)			0.0%
1060 Allotment Rents Manor Fields	68	2,500	2,432			2.7%
1061 Allotment Rents Larch Grove	47	420	373			11.1%
1062 Allotment Rents Newton Leys	0	750	750			0.0%
1063 Allotment rent Orchardside	12	1,100	1,088			1.0%
Allotments & Community Orchard :- Income	69,615	4,770	(64,845)			1459.4%
4200 Manor Fields Allotment Costs	1,595	7,000	5,405	4,800	605	91.4%
4201 Larch Grove Allotment Costs	674	3,000	2,326		2,326	22.5%
4202 Orchardside Allotment Costs	8	2,500	2,492	2,750	(258)	110.3%
4203 Newton Leys Allotment Costs	0	4,500	4,500		4,500	0.0%
4204 Community Orchard	0	8,800	8,800	2,750	6,050	31.3%
4401 Grass Cutting	0	100	100		100	0.0%
4551 Water	(390)	0	390		390	0.0%
4620 Subscriptions	55	0	(55)		(55)	0.0%
Allotments & Community Orchard :- Indirect Expenditure	1,943	25,900	23,957	10,300	13,657	47.3%
Net Income over Expenditure	67,673	(21,130)	(88,803)			
6002 less Transfer to EMR	69,489					
Movement to/(from) Gen Reserve	(1,816)					
<u>403 War Memorial</u>						
4585 General Maintenance	0	600	600		600	0.0%
War Memorial :- Indirect Expenditure	0	600	600	0	600	0.0%
Net Expenditure	0	(600)	(600)			
<u>405 The Chapel</u>						
4103 Security	833	2,500	1,667		1,667	33.3%
4575 Electricity	106	500	394		394	21.3%
4953 Miscellaneous Costs	816	2,950	2,134		2,134	27.7%
4958 Telephone Community/Alarm	0	1,000	1,000		1,000	0.0%
The Chapel :- Indirect Expenditure	1,755	6,950	5,195	0	5,195	25.3%
Net Expenditure	(1,755)	(6,950)	(5,195)			

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<u>407 Manor Road Lockup</u>						
4585 General Maintenance	0	500	500	60	440	12.0%
4953 Miscellaneous Costs	0	500	500		500	0.0%
Manor Road Lockup :- Indirect Expenditure	0	1,000	1,000	60	940	6.0%
Net Expenditure	0	(1,000)	(1,000)			
<u>408 George Street</u>						
1001 S106 Money Received	0	30,000	30,000			0.0%
George Street :- Income	0	30,000	30,000			0.0%
4953 Miscellaneous Costs	0	0	0	14,730	(14,730)	0.0%
4968 Renovation Works	22,604	40,000	17,396		17,396	56.5%
George Street :- Indirect Expenditure	22,604	40,000	17,396	14,730	2,666	93.3%
Net Income over Expenditure	(22,604)	(10,000)	12,604			
<u>409 Professional Fees</u>						
4581 Health & Safety Advice	0	2,000	2,000		2,000	0.0%
4583 Legal Fees	700	5,000	4,300		4,300	14.0%
4593 Service Asset Transfers	0	1,000	1,000		1,000	0.0%
4594 Prof Financial Advice	0	1,000	1,000		1,000	0.0%
Professional Fees :- Indirect Expenditure	700	9,000	8,300	0	8,300	7.8%
Net Expenditure	(700)	(9,000)	(8,300)			
<u>411 Community Infrastructure Fund</u>						
1000 Grants Received	3,496	0	(3,496)			0.0%
Community Infrastructure Fund :- Income	3,496	0	(3,496)			
4115 Infrastructure costs	(8,225)	10,000	18,225	440	17,785	(77.9%)
Community Infrastructure Fund :- Indirect Expenditure	(8,225)	10,000	18,225	440	17,785	(77.9%)
Net Income over Expenditure	11,721	(10,000)	(21,721)			
<u>412 Community Projects/Services</u>						
4103 Security	135	25,000	24,865		24,865	0.5%
4970 Citizens Advice Bureau	2,900	8,000	5,100		5,100	36.3%
4972 Climate Change Initiative	0	10,000	10,000		10,000	0.0%
Community Projects/Services :- Indirect Expenditure	3,035	43,000	39,965	0	39,965	7.1%
Net Expenditure	(3,035)	(43,000)	(39,965)			

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501 Staff Costs						
4500 Salaries	90,114	260,669	170,555		170,555	34.6%
4501 Employers NI	7,570	35,972	28,402		28,402	21.0%
4502 Employers Superann	17,312	70,641	53,329		53,329	24.5%
4510 Payroll Costs	365	1,200	835		835	30.4%
4520 Staff Travel	0	600	600		600	0.0%
4521 Training	542	10,000	9,458		9,458	5.4%
4525 Staff Uniforms & Equipment	1,032	1,000	(32)		(32)	103.2%
4527 Staff Cover	0	2,000	2,000		2,000	0.0%
4528 HR Advisory Services	2,318	3,300	982		982	70.2%
4529 Agency Services - Staff	560	3,000	2,440		2,440	18.7%
4560 Advertising	0	1,500	1,500		1,500	0.0%
4585 General Maintenance	50	0	(50)		(50)	0.0%
Staff Costs :- Indirect Expenditure	119,863	389,882	270,019	0	270,019	30.7%
Net Expenditure	(119,863)	(389,882)	(270,019)			
502 74/76 Queensway/Library						
1079 Rent 74-76 Queensway	12,000	24,600	12,600			48.8%
74/76 Queensway/Library :- Income	12,000	24,600	12,600			48.8%
4525 Staff Uniforms & Equipment	25	0	(25)		(25)	0.0%
4550 Queensway Rent	9,250	38,100	28,850		28,850	24.3%
4553 Library Rent	14,696	28,500	13,804		13,804	51.6%
4556 Lock Up Rent	0	1,500	1,500		1,500	0.0%
4954 Equipment hire	0	1,150	1,150		1,150	0.0%
74/76 Queensway/Library :- Indirect Expenditure	23,971	69,250	45,279	0	45,279	34.6%
Net Income over Expenditure	(11,971)	(44,650)	(32,679)			
503 Council Support Services						
1077 Misc Income	54	0	(54)			0.0%
1090 Bank Interest Received	1,952	3,350	1,398			58.3%
Council Support Services :- Income	2,006	3,350	1,344			59.9%
4011 Equipment Maintenance	12	700	688		688	1.8%
4012 New Equipment	257	3,000	2,743	237	2,506	16.5%
4013 Electrical Testing	0	250	250		250	0.0%
4021 Bank Charges	113	500	387		387	22.6%
4551 Water	911	1,000	89		89	91.1%
4572 Copier Charges	(217)	3,500	3,717		3,717	(6.2%)
4577 Telephone/Broadband/Alarms	2,585	5,500	2,915		2,915	47.0%

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4578 Mobile Phones	276	750	474		474	36.8%
4581 Health & Safety Advice	2,123	2,200	77		77	96.5%
4585 General Maintenance	667	500	(167)		(167)	133.4%
4588 Insurance	8,547	10,000	1,453		1,453	85.5%
4590 IT	7,008	30,000	22,992		22,992	23.4%
4591 Website/Social Media	0	300	300		300	0.0%
4592 Worldpay	230	700	470		470	32.8%
4596 Audit Fees	(1,375)	2,250	3,625		3,625	(61.1%)
4601 Refreshments	0	1,000	1,000		1,000	0.0%
4610 Postage	78	200	122		122	38.9%
4615 Stationery	266	2,000	1,734		1,734	13.3%
4620 Subscriptions	3,256	3,000	(256)		(256)	108.5%
4964 Waste/Recycling	205	1,000	795		795	20.5%
Council Support Services :- Indirect Expenditure	24,942	68,350	43,408	237	43,171	36.8%
Net Income over Expenditure	(22,935)	(65,000)	(42,065)			
<u>504 Town Council Vehicle</u>						
4588 Insurance	1,323	2,000	677		677	66.2%
4650 Fuel	341	600	259		259	56.8%
4651 Road Fund Licence	320	200	(120)		(120)	160.0%
4652 Vehicle Maintenance	17	500	483		483	3.3%
4655 Breakdown subscription	0	150	150		150	0.0%
4953 Miscellaneous Costs	19,795	0	(19,795)	275	(20,070)	0.0%
Town Council Vehicle :- Indirect Expenditure	21,796	3,450	(18,346)	275	(18,621)	639.7%
Net Expenditure	(21,796)	(3,450)	18,346			
<u>611 Neighbourhood Plan</u>						
4589 Neighbourhood Plan	0	10,000	10,000		10,000	0.0%
Neighbourhood Plan :- Indirect Expenditure	0	10,000	10,000	0	10,000	0.0%
Net Expenditure	0	(10,000)	(10,000)			
<u>622 Newton Leys Pavilion</u>						
1088 N Leys Pavilion hire income	(1,432)	70,000	71,432			(2.0%)
Newton Leys Pavilion :- Income	(1,432)	70,000	71,432			(2.0%)
4011 Equipment Maintenance	2,803	1,000	(1,803)		(1,803)	280.3%
4012 New Equipment	(2,467)	1,000	3,467	2,567	901	9.9%
4014 Electrical Works	0	500	500		500	0.0%

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4100 Licences	0	600	600		600	0.0%
4103 Security	2,709	8,000	5,291	30	5,261	34.2%
4551 Water	(983)	2,500	3,483		3,483	(39.3%)
4555 Rates	0	16,500	16,500		16,500	0.0%
4570 Cleaning	761	13,000	12,239		12,239	5.9%
4571 Window Cleaning	70	600	530		530	11.7%
4573 Sanitary disposal	0	3,000	3,000		3,000	0.0%
4574 Gas	1,189	10,000	8,811		8,811	11.9%
4575 Electricity	1,004	1,836	832		832	54.7%
4576 Fire/Intruder Alarm Maint	351	1,000	649		649	35.1%
4577 Telephone/Broadband/Alarms	1,198	5,000	3,802		3,802	24.0%
4579 Fire Extinguishers	0	500	500		500	0.0%
4580 Hall Hire	0	600	600		600	0.0%
4581 Health & Safety Advice	0	700	700		700	0.0%
4585 General Maintenance	14	3,500	3,486		3,486	0.4%
4590 IT	74	1,000	926		926	7.4%
4964 Waste/Recycling	0	2,500	2,500		2,500	0.0%
Newton Leys Pavilion :- Indirect Expenditure	6,722	73,336	66,614	2,597	64,017	12.7%
Net Income over Expenditure	(8,154)	(3,336)	4,818			
<u>700 Market</u>						
1050 Market Income	1,098	12,000	10,903			9.1%
Market :- Income	1,098	12,000	10,903			9.1%
4555 Rates	0	3,500	3,500		3,500	0.0%
4575 Electricity	221	1,500	1,279		1,279	14.7%
4615 Stationery	0	500	500		500	0.0%
4620 Subscriptions	358	360	2		2	99.4%
Market :- Indirect Expenditure	579	5,860	5,281	0	5,281	9.9%
Net Income over Expenditure	519	6,140	5,621			
Grand Totals:- Income	485,988	945,178	459,190			51.4%
Expenditure	279,801	1,008,587	728,786	39,301	689,485	31.6%
Net Income over Expenditure	206,187	(63,409)	(269,596)			
less Transfer to EMR	69,489					
Movement to/(from) Gen Reserve	136,698					