

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Community Grants</u>							
4005 Community Funding	9,950	28,000	18,050		18,050	35.5%	
Community Grants :- Indirect Expenditure	<u>9,950</u>	<u>28,000</u>	<u>18,050</u>	<u>0</u>	<u>18,050</u>	<u>35.5%</u>	<u>0</u>
Net Expenditure	<u>(9,950)</u>	<u>(28,000)</u>	<u>(18,050)</u>				
<u>106 Democratic Services</u>							
4522 Councillors Training	0	3,000	3,000		3,000	0.0%	
4523 Councillor travel expenses	0	300	300		300	0.0%	
4524 Election Costs	0	4,000	4,000		4,000	0.0%	
4530 Chairmans Allowance	0	250	250		250	0.0%	
4575 Electricity	12	0	(12)		(12)	0.0%	
4580 Hall Hire	0	300	300		300	0.0%	
4590 IT	7,250	10,000	2,750		2,750	72.5%	
4620 Subscriptions	120	3,050	2,930		2,930	3.9%	
Democratic Services :- Indirect Expenditure	<u>7,382</u>	<u>20,900</u>	<u>13,518</u>	<u>0</u>	<u>13,518</u>	<u>35.3%</u>	<u>0</u>
Net Expenditure	<u>(7,382)</u>	<u>(20,900)</u>	<u>(13,518)</u>				
<u>107 Planters</u>							
4015 Planters	480	2,600	2,120		2,120	18.4%	
Planters :- Indirect Expenditure	<u>480</u>	<u>2,600</u>	<u>2,120</u>	<u>0</u>	<u>2,120</u>	<u>18.4%</u>	<u>0</u>
Net Expenditure	<u>(480)</u>	<u>(2,600)</u>	<u>(2,120)</u>				
<u>108 Youth Work</u>							
4040 Play Sessions	0	15,000	15,000	8,472	6,528	56.5%	
Youth Work :- Indirect Expenditure	<u>0</u>	<u>15,000</u>	<u>15,000</u>	<u>8,472</u>	<u>6,528</u>	<u>56.5%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(15,000)</u>	<u>(15,000)</u>				
<u>109 Dog Bins</u>							
4030 Dog Bin Purchases	93	6,500	6,407		6,407	1.4%	
4031 Dog Bin Emptying	2,703	13,250	10,547		10,547	20.4%	
Dog Bins :- Indirect Expenditure	<u>2,796</u>	<u>19,750</u>	<u>16,954</u>	<u>0</u>	<u>16,954</u>	<u>14.2%</u>	<u>0</u>
Net Expenditure	<u>(2,796)</u>	<u>(19,750)</u>	<u>(16,954)</u>				
<u>112 Senior Youth Club</u>							
4953 Miscellaneous Costs	7,411	30,000	22,589		22,589	24.7%	
Senior Youth Club :- Indirect Expenditure	<u>7,411</u>	<u>30,000</u>	<u>22,589</u>	<u>0</u>	<u>22,589</u>	<u>24.7%</u>	<u>0</u>
Net Expenditure	<u>(7,411)</u>	<u>(30,000)</u>	<u>(22,589)</u>				

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<u>120</u> <u>Spotlight</u>							
1041 Photocopying Income	0	50	50			0.0%	
1087 Spotlight hire income	0	1,000	1,000			0.0%	
Spotlight :- Income	0	1,050	1,050			0.0%	0
4551 Water	171	550	379		379	31.2%	
4555 Rates	1,916	2,500	584		584	76.7%	
4570 Cleaning	(94)	2,000	2,094		2,094	(4.7%)	
4572 Copier Charges	(20)	100	120		120	(20.0%)	
4574 Gas	2	1,000	998		998	0.2%	
4575 Electricity	123	1,000	877		877	12.3%	
4576 Fire/Intruder Alarm Maint	0	1,000	1,000		1,000	0.0%	
4577 Telephone/Broadband/Alarms	298	1,125	827		827	26.5%	
4579 Fire Extinguishers	0	200	200		200	0.0%	
4585 General Maintenance	439	750	311	461	(150)	120.0%	
4595 Office Equipment	0	500	500		500	0.0%	
4959 Telephone Main Line/Broadband	43	750	707		707	5.8%	
4964 Waste/Recycling	198	900	702		702	22.0%	
4965 Hygienic Waste	0	600	600		600	0.0%	
Spotlight :- Indirect Expenditure	3,077	12,975	9,898	461	9,437	27.3%	0
Net Income over Expenditure	(3,077)	(11,925)	(8,848)				
<u>201</u> <u>Precept/Grant</u>							
1075 MKC Grants	37,968	75,935	37,967			50.0%	
1076 Precept	361,237	722,473	361,237			50.0%	
Precept/Grant :- Income	399,204	798,408	399,204			50.0%	0
Net Income	399,204	798,408	399,204				
<u>301</u> <u>Bandstand</u>							
4101 Performances	0	5,000	5,000		5,000	0.0%	
4575 Electricity	54	380	326		326	14.1%	
4585 General Maintenance	290	750	460		460	38.7%	
Bandstand :- Indirect Expenditure	344	6,130	5,786	0	5,786	5.6%	0
Net Expenditure	(344)	(6,130)	(5,786)				
<u>302</u> <u>Community Engagement</u>							
4100 Licences	0	400	400		400	0.0%	
4102 Engagement events	68	10,000	9,932		9,932	0.7%	

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4591 Website/Social Media	235	1,000	765		765	23.5%	
4615 Stationery	30	12,000	11,970		11,970	0.3%	
4635 Distribution Costs	0	5,000	5,000		5,000	0.0%	
Community Engagement :- Indirect Expenditure	333	28,400	28,067	0	28,067	1.2%	0
Net Expenditure	(333)	(28,400)	(28,067)				
<u>303 Christmas Lights Overhead Expe</u>							
4014 Electrical Works	0	5,000	5,000		5,000	0.0%	
4111 Xmas Lights Hire	0	15,000	15,000		15,000	0.0%	
4114 Tree supply, install & remove	0	2,100	2,100		2,100	0.0%	
4115 Infrastructure costs	0	7,000	7,000		7,000	0.0%	
4575 Electricity	0	1,000	1,000		1,000	0.0%	
Christmas Lights Overhead Expe :- Indirect Expenditure	0	30,100	30,100	0	30,100	0.0%	0
Net Expenditure	0	(30,100)	(30,100)				
<u>304 Christmas Event</u>							
4100 Licences	0	70	70		70	0.0%	
4101 Performances	0	150	150		150	0.0%	
4103 Security	0	3,000	3,000		3,000	0.0%	
4104 First Aid	0	350	350		350	0.0%	
4500 Salaries	0	500	500		500	0.0%	
4560 Advertising	0	500	500		500	0.0%	
4953 Miscellaneous Costs	0	0	0	(265)	265	0.0%	
4954 Equipment hire	0	8,500	8,500		8,500	0.0%	
4962 Lantern Parade	0	4,550	4,550		4,550	0.0%	
Christmas Event :- Indirect Expenditure	0	17,620	17,620	(265)	17,885	(1.5%)	0
Net Expenditure	0	(17,620)	(17,620)				
<u>401 Albert Street Toilets</u>							
1077 Misc Income	0	1,000	1,000			0.0%	
Albert Street Toilets :- Income	0	1,000	1,000			0.0%	0
4012 New Equipment	6	500	494		494	1.2%	
4551 Water	63	3,500	3,437		3,437	1.8%	
4552 Plumbing Works	25	2,500	2,475		2,475	1.0%	
4555 Rates	1,871	4,004	2,133		2,133	46.7%	
4570 Cleaning	5,227	24,600	19,373		19,373	21.2%	
4575 Electricity	(189)	930	1,119		1,119	(20.3%)	

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4585 General Maintenance	240	3,000	2,760		2,760	8.0%	
4953 Miscellaneous Costs	289	0	(289)		(289)	0.0%	
4964 Waste/Recycling	0	1,500	1,500		1,500	0.0%	
Albert Street Toilets :- Indirect Expenditure	7,532	40,534	33,002	0	33,002	18.6%	0
Net Income over Expenditure	(7,532)	(39,534)	(32,002)				
<u>402 Allotments & Community Orchard</u>							
1001 S106 Money Received	69,489	0	(69,489)			0.0%	69,489
1060 Allotment Rents Manor Fields	64	2,500	2,436			2.6%	
1061 Allotment Rents Larch Grove	47	420	373			11.1%	
1062 Allotment Rents Newton Leys	0	750	750			0.0%	
1063 Allotment rent Orchardside	12	1,100	1,088			1.0%	
Allotments & Community Orchard :- Income	69,611	4,770	(64,841)			1459.4%	69,489
4200 Manor Fields Allotment Costs	1,570	7,000	5,430	3,335	2,095	70.1%	
4201 Larch Grove Allotment Costs	706	3,000	2,294		2,294	23.5%	
4202 Orchardside Allotment Costs	8	2,500	2,492	2,750	(258)	110.3%	
4203 Newton Leys Allotment Costs	0	4,500	4,500		4,500	0.0%	
4204 Community Orchard	0	8,800	8,800	2,750	6,050	31.3%	
4401 Grass Cutting	0	100	100		100	0.0%	
4551 Water	(390)	0	390		390	0.0%	
4620 Subscriptions	55	0	(55)		(55)	0.0%	
Allotments & Community Orchard :- Indirect Expenditure	1,950	25,900	23,950	8,835	15,115	41.6%	0
Net Income over Expenditure	67,661	(21,130)	(88,791)				
6002 less Transfer to EMR	69,489						
Movement to/(from) Gen Reserve	(1,828)						
<u>403 War Memorial</u>							
4585 General Maintenance	0	600	600		600	0.0%	
War Memorial :- Indirect Expenditure	0	600	600	0	600	0.0%	0
Net Expenditure	0	(600)	(600)				
<u>405 The Chapel</u>							
4103 Security	448	2,500	2,052		2,052	17.9%	
4575 Electricity	106	500	394		394	21.3%	
4953 Miscellaneous Costs	816	2,950	2,134		2,134	27.7%	
4958 Telephone Community/Alarm	0	1,000	1,000		1,000	0.0%	
The Chapel :- Indirect Expenditure	1,370	6,950	5,580	0	5,580	19.7%	0
Net Expenditure	(1,370)	(6,950)	(5,580)				

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<u>407 Manor Road Lockup</u>							
4585 General Maintenance	0	500	500	60	440	12.0%	
4953 Miscellaneous Costs	0	500	500		500	0.0%	
Manor Road Lockup :- Indirect Expenditure	0	1,000	1,000	60	940	6.0%	0
Net Expenditure	0	(1,000)	(1,000)				
<u>408 George Street</u>							
1001 S106 Money Received	0	30,000	30,000			0.0%	
George Street :- Income	0	30,000	30,000			0.0%	0
4953 Miscellaneous Costs	0	0	0	14,730	(14,730)	0.0%	
4968 Renovation Works	22,604	40,000	17,396		17,396	56.5%	
George Street :- Indirect Expenditure	22,604	40,000	17,396	14,730	2,666	93.3%	0
Net Income over Expenditure	(22,604)	(10,000)	12,604				
<u>409 Professional Fees</u>							
4581 Health & Safety Advice	0	2,000	2,000		2,000	0.0%	
4583 Legal Fees	700	5,000	4,300		4,300	14.0%	
4593 Service Asset Transfers	0	1,000	1,000		1,000	0.0%	
4594 Prof Financial Advice	0	1,000	1,000		1,000	0.0%	
Professional Fees :- Indirect Expenditure	700	9,000	8,300	0	8,300	7.8%	0
Net Expenditure	(700)	(9,000)	(8,300)				
<u>411 Community Infrastructure Fund</u>							
1000 Grants Received	3,496	0	(3,496)			0.0%	
Community Infrastructure Fund :- Income	3,496	0	(3,496)				0
4115 Infrastructure costs	(9,465)	10,000	19,465	1,680	17,785	(77.9%)	
Community Infrastructure Fund :- Indirect Expenditure	(9,465)	10,000	19,465	1,680	17,785	(77.9%)	0
Net Income over Expenditure	12,961	(10,000)	(22,961)				
<u>412 Community Projects/Services</u>							
4103 Security	135	25,000	24,865		24,865	0.5%	
4970 Citizens Advice Bureau	2,900	8,000	5,100		5,100	36.3%	
4972 Climate Change Initiative	0	10,000	10,000		10,000	0.0%	
Community Projects/Services :- Indirect Expenditure	3,035	43,000	39,965	0	39,965	7.1%	0
Net Expenditure	(3,035)	(43,000)	(39,965)				

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501 Staff Costs							
4500 Salaries	72,486	260,669	188,183		188,183	27.8%	
4501 Employers NI	6,061	35,972	29,911		29,911	16.8%	
4502 Employers Superann	14,099	70,641	56,542		56,542	20.0%	
4510 Payroll Costs	292	1,200	908		908	24.4%	
4520 Staff Travel	0	600	600		600	0.0%	
4521 Training	(1,113)	10,000	11,113	1,630	9,483	5.2%	
4525 Staff Uniforms & Equipment	963	1,000	37		37	96.3%	
4527 Staff Cover	0	2,000	2,000		2,000	0.0%	
4528 HR Advisory Services	2,318	3,300	982		982	70.2%	
4529 Agency Services - Staff	560	3,000	2,440		2,440	18.7%	
4560 Advertising	0	1,500	1,500		1,500	0.0%	
4585 General Maintenance	50	0	(50)		(50)	0.0%	
Staff Costs :- Indirect Expenditure	95,717	389,882	294,165	1,630	292,535	25.0%	0
Net Expenditure	(95,717)	(389,882)	(294,165)				
502 74/76 Queensway/Library							
1079 Rent 74-76 Queensway	12,000	24,600	12,600			48.8%	
74/76 Queensway/Library :- Income	12,000	24,600	12,600			48.8%	0
4550 Queensway Rent	9,250	38,100	28,850		28,850	24.3%	
4553 Library Rent	14,696	28,500	13,804		13,804	51.6%	
4556 Lock Up Rent	0	1,500	1,500		1,500	0.0%	
4954 Equipment hire	0	1,150	1,150		1,150	0.0%	
74/76 Queensway/Library :- Indirect Expenditure	23,946	69,250	45,304	0	45,304	34.6%	0
Net Income over Expenditure	(11,946)	(44,650)	(32,704)				
503 Council Support Services							
1077 Misc Income	8	0	(8)			0.0%	
1090 Bank Interest Received	1,643	3,350	1,708			49.0%	
Council Support Services :- Income	1,651	3,350	1,699			49.3%	0
4011 Equipment Maintenance	12	700	688		688	1.8%	
4012 New Equipment	257	3,000	2,743	237	2,506	16.5%	
4013 Electrical Testing	0	250	250		250	0.0%	
4021 Bank Charges	101	500	399		399	20.1%	
4551 Water	910	1,000	90		90	91.0%	
4572 Copier Charges	(217)	3,500	3,717		3,717	(6.2%)	
4577 Telephone/Broadband/Alarms	2,218	5,500	3,282		3,282	40.3%	
4578 Mobile Phones	222	750	528		528	29.6%	

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4581 Health & Safety Advice	2,123	2,200	77		77	96.5%	
4585 General Maintenance	667	500	(167)		(167)	133.4%	
4588 Insurance	8,547	10,000	1,453		1,453	85.5%	
4590 IT	6,492	30,000	23,508		23,508	21.6%	
4591 Website/Social Media	(1,225)	300	1,525	1,225	300	0.0%	
4592 Worldpay	141	700	559		559	20.2%	
4596 Audit Fees	(1,375)	2,250	3,625		3,625	(61.1%)	
4601 Refreshments	0	1,000	1,000		1,000	0.0%	
4610 Postage	8	200	192		192	3.9%	
4615 Stationery	243	2,000	1,757		1,757	12.1%	
4620 Subscriptions	375	3,000	2,625		2,625	12.5%	
4964 Waste/Recycling	205	1,000	795		795	20.5%	
Council Support Services :- Indirect Expenditure	19,704	68,350	48,646	1,462	47,184	31.0%	0
Net Income over Expenditure	(18,053)	(65,000)	(46,947)				
<u>504 Town Council Vehicle</u>							
4588 Insurance	1,323	2,000	677		677	66.2%	
4650 Fuel	283	600	317		317	47.2%	
4651 Road Fund Licence	0	200	200		200	0.0%	
4652 Vehicle Maintenance	0	500	500		500	0.0%	
4655 Breakdown subscription	0	150	150		150	0.0%	
4953 Miscellaneous Costs	500	0	(500)		(500)	0.0%	
Town Council Vehicle :- Indirect Expenditure	2,106	3,450	1,344	0	1,344	61.0%	0
Net Expenditure	(2,106)	(3,450)	(1,344)				
<u>611 Neighbourhood Plan</u>							
4589 Neighbourhood Plan	0	10,000	10,000		10,000	0.0%	
Neighbourhood Plan :- Indirect Expenditure	0	10,000	10,000	0	10,000	0.0%	0
Net Expenditure	0	(10,000)	(10,000)				
<u>622 Newton Leys Pavilion</u>							
1088 N Leys Pavilion hire income	640	70,000	69,360			0.9%	
Newton Leys Pavilion :- Income	640	70,000	69,360			0.9%	0
4011 Equipment Maintenance	2,796	1,000	(1,796)		(1,796)	279.6%	
4012 New Equipment	(2,467)	1,000	3,467	2,567	901	9.9%	
4014 Electrical Works	0	500	500		500	0.0%	
4100 Licences	0	600	600		600	0.0%	

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4103 Security	2,265	8,000	5,735	30	5,705	28.7%	
4551 Water	(983)	2,500	3,483		3,483	(39.3%)	
4555 Rates	0	16,500	16,500		16,500	0.0%	
4570 Cleaning	219	13,000	12,781		12,781	1.7%	
4571 Window Cleaning	70	600	530		530	11.7%	
4573 Sanitary disposal	0	3,000	3,000		3,000	0.0%	
4574 Gas	985	10,000	9,015		9,015	9.9%	
4575 Electricity	537	1,836	1,299		1,299	29.2%	
4576 Fire/Intruder Alarm Maint	201	1,000	799		799	20.1%	
4577 Telephone/Broadband/Alarms	1,198	5,000	3,802		3,802	24.0%	
4579 Fire Extinguishers	0	500	500		500	0.0%	
4580 Hall Hire	0	600	600		600	0.0%	
4581 Health & Safety Advice	0	700	700		700	0.0%	
4585 General Maintenance	6	3,500	3,494		3,494	0.2%	
4590 IT	74	1,000	926		926	7.4%	
4964 Waste/Recycling	0	2,500	2,500		2,500	0.0%	
Newton Leys Pavilion :- Indirect Expenditure	4,900	73,336	68,436	2,597	65,839	10.2%	0
Net Income over Expenditure	(4,260)	(3,336)	924				
<u>700 Market</u>							
1050 Market Income	901	12,000	11,100			7.5%	
Market :- Income	901	12,000	11,100			7.5%	0
4555 Rates	0	3,500	3,500		3,500	0.0%	
4575 Electricity	130	1,500	1,370		1,370	8.6%	
4615 Stationery	0	500	500		500	0.0%	
4620 Subscriptions	0	360	360		360	0.0%	
Market :- Indirect Expenditure	130	5,860	5,730	0	5,730	2.2%	0
Net Income over Expenditure	771	6,140	5,369				
Grand Totals:- Income	487,503	945,178	457,675			51.6%	
Expenditure	206,000	1,008,587	802,587	39,661	762,926	24.4%	
Net Income over Expenditure	281,503	(63,409)	(344,912)				
less Transfer to EMR	69,489						
Movement to/(from) Gen Reserve	212,014						