

## Detailed Income &amp; Expenditure by Budget Heading 30/06/2020

Month No: 3

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Community Grants</u>							
4005 Community Funding	9,950	28,000	18,050		18,050	35.5%	
Community Grants :- Indirect Expenditure	<b>9,950</b>	<b>28,000</b>	<b>18,050</b>	<b>0</b>	<b>18,050</b>	<b>35.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(9,950)</b>	<b>(28,000)</b>	<b>(18,050)</b>				
<u>106 Democratic Services</u>							
4522 Councillors Training	0	3,000	3,000		3,000	0.0%	
4523 Councillor travel expenses	0	300	300		300	0.0%	
4524 Election Costs	0	4,000	4,000		4,000	0.0%	
4530 Chairmans Allowance	0	250	250		250	0.0%	
4575 Electricity	12	0	(12)		(12)	0.0%	
4580 Hall Hire	0	300	300		300	0.0%	
4590 IT	7,250	10,000	2,750		2,750	72.5%	
4620 Subscriptions	120	3,050	2,930		2,930	3.9%	
Democratic Services :- Indirect Expenditure	<b>7,382</b>	<b>20,900</b>	<b>13,518</b>	<b>0</b>	<b>13,518</b>	<b>35.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(7,382)</b>	<b>(20,900)</b>	<b>(13,518)</b>				
<u>107 Planters</u>							
4015 Planters	236	2,600	2,364		2,364	9.1%	
Planters :- Indirect Expenditure	<b>236</b>	<b>2,600</b>	<b>2,364</b>	<b>0</b>	<b>2,364</b>	<b>9.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(236)</b>	<b>(2,600)</b>	<b>(2,364)</b>				
<u>108 Youth Work</u>							
4040 Play Sessions	0	15,000	15,000	8,472	6,528	56.5%	
Youth Work :- Indirect Expenditure	<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>8,472</b>	<b>6,528</b>	<b>56.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(15,000)</b>	<b>(15,000)</b>				
<u>109 Dog Bins</u>							
4030 Dog Bin Purchases	80	6,500	6,420		6,420	1.2%	
4031 Dog Bin Emptying	1,716	13,250	11,534		11,534	13.0%	
Dog Bins :- Indirect Expenditure	<b>1,796</b>	<b>19,750</b>	<b>17,954</b>	<b>0</b>	<b>17,954</b>	<b>9.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,796)</b>	<b>(19,750)</b>	<b>(17,954)</b>				
<u>112 Senior Youth Club</u>							
4953 Miscellaneous Costs	7,411	30,000	22,589		22,589	24.7%	
Senior Youth Club :- Indirect Expenditure	<b>7,411</b>	<b>30,000</b>	<b>22,589</b>	<b>0</b>	<b>22,589</b>	<b>24.7%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(7,411)</b>	<b>(30,000)</b>	<b>(22,589)</b>				

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<u>120</u> <u>Spotlight</u>							
1041 Photocopying Income	0	50	50			0.0%	
1087 Spotlight hire income	0	1,000	1,000			0.0%	
Spotlight :- Income	<b>0</b>	<b>1,050</b>	<b>1,050</b>			<b>0.0%</b>	<b>0</b>
4551 Water	2	550	548		548	0.4%	
4555 Rates	1,437	2,500	1,063		1,063	57.5%	
4570 Cleaning	(112)	2,000	2,112		2,112	(5.6%)	
4572 Copier Charges	(20)	100	120		120	(20.0%)	
4574 Gas	2	1,000	998		998	0.2%	
4575 Electricity	123	1,000	877		877	12.3%	
4576 Fire/Intruder Alarm Maint	0	1,000	1,000		1,000	0.0%	
4577 Telephone/Broadband/Alarms	210	1,125	915		915	18.7%	
4579 Fire Extinguishers	0	200	200		200	0.0%	
4585 General Maintenance	439	750	311	461	(150)	120.0%	
4595 Office Equipment	0	500	500		500	0.0%	
4959 Telephone Main Line/Broadband	43	750	707		707	5.8%	
4964 Waste/Recycling	146	900	754		754	16.2%	
4965 Hygienic Waste	0	600	600		600	0.0%	
Spotlight :- Indirect Expenditure	<b>2,272</b>	<b>12,975</b>	<b>10,703</b>	<b>461</b>	<b>10,243</b>	<b>21.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,272)</b>	<b>(11,925)</b>	<b>(9,653)</b>				
<u>201</u> <u>Precept/Grant</u>							
1075 MKC Grants	37,968	75,935	37,967			50.0%	
1076 Precept	361,237	722,473	361,237			50.0%	
Precept/Grant :- Income	<b>399,204</b>	<b>798,408</b>	<b>399,204</b>			<b>50.0%</b>	<b>0</b>
<b>Net Income</b>	<b>399,204</b>	<b>798,408</b>	<b>399,204</b>				
<u>301</u> <u>Bandstand</u>							
4101 Performances	0	5,000	5,000		5,000	0.0%	
4575 Electricity	40	380	340		340	10.6%	
4585 General Maintenance	100	750	650		650	13.3%	
Bandstand :- Indirect Expenditure	<b>140</b>	<b>6,130</b>	<b>5,990</b>	<b>0</b>	<b>5,990</b>	<b>2.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(140)</b>	<b>(6,130)</b>	<b>(5,990)</b>				
<u>302</u> <u>Community Engagement</u>							
4100 Licences	0	400	400		400	0.0%	
4102 Engagement events	68	10,000	9,932		9,932	0.7%	

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4591 Website/Social Media	235	1,000	765		765	23.5%	
4615 Stationery	0	12,000	12,000		12,000	0.0%	
4635 Distribution Costs	0	5,000	5,000		5,000	0.0%	
Community Engagement :- Indirect Expenditure	<b>303</b>	<b>28,400</b>	<b>28,097</b>	<b>0</b>	<b>28,097</b>	<b>1.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(303)</b>	<b>(28,400)</b>	<b>(28,097)</b>				
<u>303 Christmas Lights Overhead Expe</u>							
4014 Electrical Works	0	5,000	5,000		5,000	0.0%	
4111 Xmas Lights Hire	0	15,000	15,000		15,000	0.0%	
4114 Tree supply, install & remove	0	2,100	2,100		2,100	0.0%	
4115 Infrastructure costs	0	7,000	7,000		7,000	0.0%	
4575 Electricity	0	1,000	1,000		1,000	0.0%	
Christmas Lights Overhead Expe :- Indirect Expenditure	<b>0</b>	<b>30,100</b>	<b>30,100</b>	<b>0</b>	<b>30,100</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(30,100)</b>	<b>(30,100)</b>				
<u>304 Christmas Event</u>							
4100 Licences	0	70	70		70	0.0%	
4101 Performances	0	150	150		150	0.0%	
4103 Security	0	3,000	3,000		3,000	0.0%	
4104 First Aid	0	350	350		350	0.0%	
4500 Salaries	0	500	500		500	0.0%	
4560 Advertising	0	500	500		500	0.0%	
4953 Miscellaneous Costs	0	0	0	(265)	265	0.0%	
4954 Equipment hire	0	8,500	8,500		8,500	0.0%	
4962 Lantern Parade	0	4,550	4,550		4,550	0.0%	
Christmas Event :- Indirect Expenditure	<b>0</b>	<b>17,620</b>	<b>17,620</b>	<b>(265)</b>	<b>17,885</b>	<b>(1.5%)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(17,620)</b>	<b>(17,620)</b>				
<u>401 Albert Street Toilets</u>							
1077 Misc Income	0	1,000	1,000			0.0%	
Albert Street Toilets :- Income	<b>0</b>	<b>1,000</b>	<b>1,000</b>			<b>0.0%</b>	<b>0</b>
4012 New Equipment	0	500	500		500	0.0%	
4551 Water	63	3,500	3,437		3,437	1.8%	
4552 Plumbing Works	25	2,500	2,475		2,475	1.0%	
4555 Rates	1,403	4,004	2,601		2,601	35.0%	
4570 Cleaning	3,361	24,600	21,239		21,239	13.7%	
4575 Electricity	(189)	930	1,119		1,119	(20.3%)	

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4585 General Maintenance	240	3,000	2,760		2,760	8.0%	
4953 Miscellaneous Costs	149	0	(149)	140	(289)	0.0%	
4964 Waste/Recycling	0	1,500	1,500		1,500	0.0%	
Albert Street Toilets :- Indirect Expenditure	<b>5,051</b>	<b>40,534</b>	<b>35,483</b>	<b>140</b>	<b>35,343</b>	<b>12.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(5,051)</b>	<b>(39,534)</b>	<b>(34,483)</b>				
<u>402 Allotments &amp; Community Orchard</u>							
1001 S106 Money Received	69,489	0	(69,489)			0.0%	69,489
1060 Allotment Rents Manor Fields	64	2,500	2,436			2.6%	
1061 Allotment Rents Larch Grove	47	420	373			11.1%	
1062 Allotment Rents Newton Leys	0	750	750			0.0%	
1063 Allotment rent Orchardside	9	1,100	1,091			0.8%	
Allotments & Community Orchard :- Income	<b>69,609</b>	<b>4,770</b>	<b>(64,839)</b>			<b>1459.3%</b>	<b>69,489</b>
4200 Manor Fields Allotment Costs	495	7,000	6,505	3,335	3,170	54.7%	
4201 Larch Grove Allotment Costs	140	3,000	2,860		2,860	4.7%	
4202 Orchardside Allotment Costs	0	2,500	2,500	2,750	(250)	110.0%	
4203 Newton Leys Allotment Costs	0	4,500	4,500		4,500	0.0%	
4204 Community Orchard	0	8,800	8,800	2,750	6,050	31.3%	
4401 Grass Cutting	0	100	100		100	0.0%	
4551 Water	(390)	0	390		390	0.0%	
4620 Subscriptions	55	0	(55)		(55)	0.0%	
Allotments & Community Orchard :- Indirect Expenditure	<b>300</b>	<b>25,900</b>	<b>25,600</b>	<b>8,835</b>	<b>16,765</b>	<b>35.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>69,308</b>	<b>(21,130)</b>	<b>(90,438)</b>				
6002 less Transfer to EMR	69,489						
<b>Movement to/(from) Gen Reserve</b>	<b>(181)</b>						
<u>403 War Memorial</u>							
4585 General Maintenance	0	600	600		600	0.0%	
War Memorial :- Indirect Expenditure	<b>0</b>	<b>600</b>	<b>600</b>	<b>0</b>	<b>600</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(600)</b>	<b>(600)</b>				
<u>405 The Chapel</u>							
4103 Security	448	2,500	2,052		2,052	17.9%	
4575 Electricity	53	500	447		447	10.7%	
4953 Miscellaneous Costs	816	2,950	2,134		2,134	27.7%	
4958 Telephone Community/Alarm	0	1,000	1,000		1,000	0.0%	
The Chapel :- Indirect Expenditure	<b>1,318</b>	<b>6,950</b>	<b>5,632</b>	<b>0</b>	<b>5,632</b>	<b>19.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,318)</b>	<b>(6,950)</b>	<b>(5,632)</b>				

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<u>407 Manor Road Lockup</u>							
4585 General Maintenance	0	500	500	60	440	12.0%	
4953 Miscellaneous Costs	0	500	500		500	0.0%	
Manor Road Lockup :- Indirect Expenditure	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>60</b>	<b>940</b>	<b>6.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(1,000)</b>	<b>(1,000)</b>				
<u>408 George Street</u>							
1001 S106 Money Received	0	30,000	30,000			0.0%	
George Street :- Income	<b>0</b>	<b>30,000</b>	<b>30,000</b>			<b>0.0%</b>	<b>0</b>
4953 Miscellaneous Costs	10,968	0	(10,968)	26,254	(37,222)	0.0%	
4968 Renovation Works	112	40,000	39,888		39,888	0.3%	
George Street :- Indirect Expenditure	<b>11,080</b>	<b>40,000</b>	<b>28,920</b>	<b>26,254</b>	<b>2,666</b>	<b>93.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(11,080)</b>	<b>(10,000)</b>	<b>1,080</b>				
<u>409 Professional Fees</u>							
4581 Health & Safety Advice	0	2,000	2,000		2,000	0.0%	
4583 Legal Fees	0	5,000	5,000		5,000	0.0%	
4593 Service Asset Transfers	0	1,000	1,000		1,000	0.0%	
4594 Prof Financial Advice	0	1,000	1,000		1,000	0.0%	
Professional Fees :- Indirect Expenditure	<b>0</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>9,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(9,000)</b>	<b>(9,000)</b>				
<u>411 Community Infrastructure Fund</u>							
1000 Grants Received	3,496	0	(3,496)			0.0%	
Community Infrastructure Fund :- Income	<b>3,496</b>	<b>0</b>	<b>(3,496)</b>				<b>0</b>
4115 Infrastructure costs	(9,465)	10,000	19,465	1,680	17,785	(77.9%)	
Community Infrastructure Fund :- Indirect Expenditure	<b>(9,465)</b>	<b>10,000</b>	<b>19,465</b>	<b>1,680</b>	<b>17,785</b>	<b>(77.9%)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>12,961</b>	<b>(10,000)</b>	<b>(22,961)</b>				
<u>412 Community Projects/Services</u>							
4103 Security	135	25,000	24,865		24,865	0.5%	
4970 Citizens Advice Bureau	2,900	8,000	5,100		5,100	36.3%	
4972 Climate Change Initiative	0	10,000	10,000		10,000	0.0%	
Community Projects/Services :- Indirect Expenditure	<b>3,035</b>	<b>43,000</b>	<b>39,965</b>	<b>0</b>	<b>39,965</b>	<b>7.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,035)</b>	<b>(43,000)</b>	<b>(39,965)</b>				

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<b>501 Staff Costs</b>							
4500 Salaries	54,717	260,669	205,952		205,952	21.0%	
4501 Employers NI	4,551	35,972	31,421		31,421	12.7%	
4502 Employers Superann	10,887	70,641	59,754		59,754	15.4%	
4510 Payroll Costs	220	1,200	980		980	18.3%	
4520 Staff Travel	0	600	600		600	0.0%	
4521 Training	(1,113)	10,000	11,113	1,350	9,763	2.4%	
4525 Staff Uniforms & Equipment	9	1,000	991	950	41	95.9%	
4527 Staff Cover	0	2,000	2,000		2,000	0.0%	
4528 HR Advisory Services	2,318	3,300	982		982	70.2%	
4529 Agency Services - Staff	560	3,000	2,440		2,440	18.7%	
4560 Advertising	0	1,500	1,500		1,500	0.0%	
4585 General Maintenance	50	0	(50)		(50)	0.0%	
<b>Staff Costs :- Indirect Expenditure</b>	<b>72,199</b>	<b>389,882</b>	<b>317,683</b>	<b>2,300</b>	<b>315,383</b>	<b>19.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(72,199)</b>	<b>(389,882)</b>	<b>(317,683)</b>				
<b>502 74/76 Queensway/Library</b>							
1079 Rent 74-76 Queensway	6,000	24,600	18,600			24.4%	
<b>74/76 Queensway/Library :- Income</b>	<b>6,000</b>	<b>24,600</b>	<b>18,600</b>			<b>24.4%</b>	<b>0</b>
4550 Queensway Rent	9,250	38,100	28,850		28,850	24.3%	
4553 Library Rent	14,696	28,500	13,804		13,804	51.6%	
4556 Lock Up Rent	0	1,500	1,500		1,500	0.0%	
4954 Equipment hire	0	1,150	1,150		1,150	0.0%	
<b>74/76 Queensway/Library :- Indirect Expenditure</b>	<b>23,946</b>	<b>69,250</b>	<b>45,304</b>	<b>0</b>	<b>45,304</b>	<b>34.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(17,946)</b>	<b>(44,650)</b>	<b>(26,704)</b>				
<b>503 Council Support Services</b>							
1077 Misc Income	42	0	(42)			0.0%	
1090 Bank Interest Received	1,371	3,350	1,979			40.9%	
<b>Council Support Services :- Income</b>	<b>1,412</b>	<b>3,350</b>	<b>1,938</b>			<b>42.2%</b>	<b>0</b>
4011 Equipment Maintenance	12	700	688		688	1.8%	
4012 New Equipment	(37,458)	3,000	40,458	37,712	2,747	8.4%	
4013 Electrical Testing	0	250	250		250	0.0%	
4021 Bank Charges	88	500	412		412	17.6%	
4551 Water	910	1,000	90		90	91.0%	
4572 Copier Charges	(385)	3,500	3,885		3,885	(11.0%)	
4577 Telephone/Broadband/Alarms	1,325	5,500	4,175		4,175	24.1%	
4578 Mobile Phones	160	750	590		590	21.4%	

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4581 Health & Safety Advice	2,123	2,200	77		77	96.5%	
4585 General Maintenance	656	500	(156)		(156)	131.1%	
4588 Insurance	8,547	10,000	1,453		1,453	85.5%	
4590 IT	4,282	30,000	25,718	(1,536)	27,255	9.2%	
4591 Website/Social Media	(1,225)	300	1,525	1,225	300	0.0%	
4592 Worldpay	68	700	632		632	9.7%	
4596 Audit Fees	(1,375)	2,250	3,625		3,625	(61.1%)	
4601 Refreshments	0	1,000	1,000		1,000	0.0%	
4610 Postage	0	200	200		200	0.0%	
4615 Stationery	64	2,000	1,936		1,936	3.2%	
4620 Subscriptions	375	3,000	2,625		2,625	12.5%	
4964 Waste/Recycling	69	1,000	931		931	6.9%	
<b>Council Support Services :- Indirect Expenditure</b>	<b>(21,764)</b>	<b>68,350</b>	<b>90,114</b>	<b>37,400</b>	<b>52,714</b>	<b>22.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>23,176</b>	<b>(65,000)</b>	<b>(88,176)</b>				
<u>504 Town Council Vehicle</u>							
4588 Insurance	1,323	2,000	677		677	66.2%	
4650 Fuel	202	600	398		398	33.7%	
4651 Road Fund Licence	0	200	200		200	0.0%	
4652 Vehicle Maintenance	0	500	500		500	0.0%	
4655 Breakdown subscription	0	150	150		150	0.0%	
<b>Town Council Vehicle :- Indirect Expenditure</b>	<b>1,526</b>	<b>3,450</b>	<b>1,924</b>	<b>0</b>	<b>1,924</b>	<b>44.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,526)</b>	<b>(3,450)</b>	<b>(1,924)</b>				
<u>611 Neighbourhood Plan</u>							
4589 Neighbourhood Plan	0	10,000	10,000		10,000	0.0%	
<b>Neighbourhood Plan :- Indirect Expenditure</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(10,000)</b>	<b>(10,000)</b>				
<u>622 Newton Leys Pavilion</u>							
1088 N Leys Pavilion hire income	353	70,000	69,648			0.5%	
<b>Newton Leys Pavilion :- Income</b>	<b>353</b>	<b>70,000</b>	<b>69,648</b>			<b>0.5%</b>	<b>0</b>
4011 Equipment Maintenance	2,796	1,000	(1,796)		(1,796)	279.6%	
4012 New Equipment	(2,467)	1,000	3,467	2,567	901	9.9%	
4014 Electrical Works	0	500	500		500	0.0%	
4100 Licences	0	600	600		600	0.0%	
4103 Security	1,350	8,000	6,650	30	6,620	17.2%	

## Detailed Income &amp; Expenditure by Budget Heading 30/06/2020

Month No: 3

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4551 Water	(1,000)	2,500	3,500		3,500	(40.0%)	
4555 Rates	1,480	16,500	15,020		15,020	9.0%	
4570 Cleaning	(341)	13,000	13,341		13,341	(2.6%)	
4571 Window Cleaning	70	600	530		530	11.7%	
4573 Sanitary disposal	0	3,000	3,000		3,000	0.0%	
4574 Gas	785	10,000	9,215		9,215	7.9%	
4575 Electricity	410	1,836	1,426		1,426	22.3%	
4576 Fire/Intruder Alarm Maint	201	1,000	799	(201)	1,000	0.0%	
4577 Telephone/Broadband/Alarms	1,041	5,000	3,959		3,959	20.8%	
4579 Fire Extinguishers	0	500	500		500	0.0%	
4580 Hall Hire	0	600	600		600	0.0%	
4581 Health & Safety Advice	0	700	700		700	0.0%	
4585 General Maintenance	6	3,500	3,494		3,494	0.2%	
4590 IT	74	1,000	926		926	7.4%	
4964 Waste/Recycling	0	2,500	2,500		2,500	0.0%	
Newton Leys Pavilion :- Indirect Expenditure	<b>4,405</b>	<b>73,336</b>	<b>68,931</b>	<b>2,396</b>	<b>66,535</b>	<b>9.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(4,052)</b>	<b>(3,336)</b>	<b>716</b>				
<u>700 Market</u>							
1050 Market Income	231	12,000	11,769			1.9%	
Market :- Income	<b>231</b>	<b>12,000</b>	<b>11,769</b>			<b>1.9%</b>	<b>0</b>
4555 Rates	0	3,500	3,500		3,500	0.0%	
4575 Electricity	130	1,500	1,370		1,370	8.6%	
4615 Stationery	0	500	500		500	0.0%	
4620 Subscriptions	0	360	360		360	0.0%	
Market :- Indirect Expenditure	<b>130</b>	<b>5,860</b>	<b>5,730</b>	<b>0</b>	<b>5,730</b>	<b>2.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>101</b>	<b>6,140</b>	<b>6,039</b>				
Grand Totals:- Income	<b>480,305</b>	<b>945,178</b>	<b>464,873</b>			<b>50.8%</b>	
Expenditure	<b>121,250</b>	<b>1,008,587</b>	<b>887,337</b>	<b>87,732</b>	<b>799,604</b>	<b>20.7%</b>	
<b>Net Income over Expenditure</b>	<b>359,055</b>	<b>(63,409)</b>	<b>(422,464)</b>				
less Transfer to EMR	<b>69,489</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>289,566</b>						