

Detailed Income & Expenditure by Budget Heading 31/10/2020

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Community Grants</u>						
4005 Community Funding	9,950	28,000	18,050		18,050	35.5%
Community Grants :- Indirect Expenditure	9,950	28,000	18,050	0	18,050	35.5%
Net Expenditure	(9,950)	(28,000)	(18,050)			
<u>106 Democratic Services</u>						
4522 Councillors Training	0	3,000	3,000	114	2,886	3.8%
4523 Councillor travel expenses	0	300	300		300	0.0%
4524 Election Costs	0	4,000	4,000		4,000	0.0%
4530 Chairmans Allowance	0	250	250		250	0.0%
4580 Hall Hire	0	300	300		300	0.0%
4590 IT	7,329	10,000	2,671	511	2,160	78.4%
4620 Subscriptions	3,136	3,050	(86)		(86)	102.8%
Democratic Services :- Indirect Expenditure	10,465	20,900	10,435	625	9,810	53.1%
Net Expenditure	(10,465)	(20,900)	(10,435)			
<u>107 Planters</u>						
4015 Planters	480	2,600	2,120		2,120	18.4%
Planters :- Indirect Expenditure	480	2,600	2,120	0	2,120	18.4%
Net Expenditure	(480)	(2,600)	(2,120)			
<u>108 Youth Work</u>						
4040 Play Sessions	12,708	15,000	2,292	8,472	(6,180)	141.2%
Youth Work :- Indirect Expenditure	12,708	15,000	2,292	8,472	(6,180)	141.2%
Net Expenditure	(12,708)	(15,000)	(2,292)			
<u>109 Dog Bins</u>						
4030 Dog Bin Purchases	93	6,500	6,407		6,407	1.4%
4031 Dog Bin Emptying	6,351	13,250	6,899		6,899	47.9%
Dog Bins :- Indirect Expenditure	6,444	19,750	13,306	0	13,306	32.6%
Net Expenditure	(6,444)	(19,750)	(13,306)			
<u>112 Senior Youth Club</u>						
4953 Miscellaneous Costs	13,661	30,000	16,339		16,339	45.5%
Senior Youth Club :- Indirect Expenditure	13,661	30,000	16,339	0	16,339	45.5%
Net Expenditure	(13,661)	(30,000)	(16,339)			

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<u>120</u> <u>Spotlight</u>						
1041 Photocopying Income	0	50	50			0.0%
1087 Spotlight hire income	0	1,000	1,000			0.0%
Spotlight :- Income	0	1,050	1,050			0.0%
4551 Water	290	550	260		260	52.8%
4555 Rates	3,353	2,500	(853)		(853)	134.1%
4570 Cleaning	(210)	2,000	2,210		2,210	(10.5%)
4572 Copier Charges	(20)	100	120		120	(20.0%)
4574 Gas	42	1,000	958		958	4.2%
4575 Electricity	521	1,000	479		479	52.1%
4576 Fire/Intruder Alarm Maint	0	1,000	1,000		1,000	0.0%
4577 Telephone/Broadband/Alarms	573	1,125	552		552	50.9%
4579 Fire Extinguishers	118	200	82	36	46	76.8%
4585 General Maintenance	439	750	311	461	(150)	120.0%
4595 Office Equipment	0	500	500		500	0.0%
4959 Telephone Main Line/Broadband	43	750	707		707	5.8%
4964 Waste/Recycling	198	900	702		702	22.0%
4965 Hygienic Waste	232	600	368		368	38.7%
Spotlight :- Indirect Expenditure	5,580	12,975	7,395	497	6,898	46.8%
Net Income over Expenditure	(5,580)	(11,925)	(6,345)			
<u>201</u> <u>Precept/Grant</u>						
1075 MKC Grants	75,936	75,935	(1)			100.0%
1076 Precept	722,473	722,473	0			100.0%
Precept/Grant :- Income	798,409	798,408	(1)			100.0%
Net Income	798,409	798,408	(1)			
<u>301</u> <u>Bandstand</u>						
4101 Performances	0	5,000	5,000		5,000	0.0%
4575 Electricity	109	380	271		271	28.6%
4585 General Maintenance	290	750	460		460	38.7%
Bandstand :- Indirect Expenditure	399	6,130	5,731	0	5,731	6.5%
Net Expenditure	(399)	(6,130)	(5,731)			
<u>302</u> <u>Community Engagement</u>						
4100 Licences	0	400	400		400	0.0%
4102 Engagement events	672	10,000	9,328	150	9,178	8.2%

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4591 Website/Social Media	235	1,000	765		765	23.5%
4615 Stationery	30	12,000	11,970		11,970	0.3%
4635 Distribution Costs	14	5,000	4,986		4,986	0.3%
Community Engagement :- Indirect Expenditure	951	28,400	27,449	150	27,299	3.9%
Net Expenditure	(951)	(28,400)	(27,449)			
303 Christmas Lights Overhead Expe						
4014 Electrical Works	0	5,000	5,000		5,000	0.0%
4111 Xmas Lights Hire	590	15,000	14,410		14,410	3.9%
4114 Tree supply, install & remove	1,167	2,100	933	1,895	(962)	145.8%
4115 Infrastructure costs	0	7,000	7,000		7,000	0.0%
4575 Electricity	454	1,000	546		546	45.4%
Christmas Lights Overhead Expe :- Indirect Expenditure	2,211	30,100	27,889	1,895	25,994	13.6%
Net Expenditure	(2,211)	(30,100)	(27,889)			
304 Christmas Event						
4100 Licences	0	70	70		70	0.0%
4101 Performances	0	150	150		150	0.0%
4103 Security	0	3,000	3,000		3,000	0.0%
4104 First Aid	0	350	350		350	0.0%
4500 Salaries	0	500	500		500	0.0%
4560 Advertising	0	500	500		500	0.0%
4953 Miscellaneous Costs	522	0	(522)	(265)	(257)	0.0%
4954 Equipment hire	0	8,500	8,500		8,500	0.0%
4962 Lantern Parade	0	4,550	4,550		4,550	0.0%
Christmas Event :- Indirect Expenditure	522	17,620	17,098	(265)	17,363	1.5%
Net Expenditure	(522)	(17,620)	(17,098)			
401 Albert Street Toilets						
1077 Misc Income	0	1,000	1,000			0.0%
Albert Street Toilets :- Income	0	1,000	1,000			0.0%
4012 New Equipment	6	500	494		494	1.2%
4551 Water	1,091	3,500	2,409		2,409	31.2%
4552 Plumbing Works	25	2,500	2,475		2,475	1.0%
4555 Rates	3,275	4,004	729		729	81.8%
4570 Cleaning	9,397	24,600	15,203		15,203	38.2%
4575 Electricity	(189)	930	1,119		1,119	(20.3%)

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4585 General Maintenance	290	3,000	2,710		2,710	9.7%
4953 Miscellaneous Costs	289	0	(289)		(289)	0.0%
4964 Waste/Recycling	641	1,500	859		859	42.7%
Albert Street Toilets :- Indirect Expenditure	14,824	40,534	25,710	0	25,710	36.6%
Net Income over Expenditure	(14,824)	(39,534)	(24,710)			
<u>402 Allotments & Community Orchard</u>						
1001 S106 Money Received	69,489	0	(69,489)			0.0%
1060 Allotment Rents Manor Fields	3,695	2,500	(1,195)			147.8%
1061 Allotment Rents Larch Grove	708	420	(288)			168.5%
1062 Allotment Rents Newton Leys	0	750	750			0.0%
1063 Allotment rent Orchardside	1,230	1,100	(130)			111.8%
Allotments & Community Orchard :- Income	75,122	4,770	(70,352)			1574.9%
4200 Manor Fields Allotment Costs	4,009	7,000	2,991	3,375	(384)	105.5%
4201 Larch Grove Allotment Costs	812	3,000	2,188		2,188	27.1%
4202 Orchardside Allotment Costs	222	2,500	2,278	2,750	(472)	118.9%
4203 Newton Leys Allotment Costs	0	4,500	4,500		4,500	0.0%
4204 Community Orchard	0	8,800	8,800	2,750	6,050	31.3%
4401 Grass Cutting	0	100	100		100	0.0%
4620 Subscriptions	55	0	(55)		(55)	0.0%
Allotments & Community Orchard :- Indirect Expenditure	5,098	25,900	20,802	8,875	11,927	53.9%
Net Income over Expenditure	70,024	(21,130)	(91,154)			
6002 less Transfer to EMR	69,489					
Movement to/(from) Gen Reserve	535					
<u>403 War Memorial</u>						
4585 General Maintenance	22	600	578		578	3.7%
War Memorial :- Indirect Expenditure	22	600	578	0	578	3.7%
Net Expenditure	(22)	(600)	(578)			
<u>405 The Chapel</u>						
4103 Security	833	2,500	1,667		1,667	33.3%
4575 Electricity	106	500	394		394	21.3%
4953 Miscellaneous Costs	816	2,950	2,134		2,134	27.7%
4958 Telephone Community/Alarm	0	1,000	1,000		1,000	0.0%
The Chapel :- Indirect Expenditure	1,755	6,950	5,195	0	5,195	25.3%
Net Expenditure	(1,755)	(6,950)	(5,195)			

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<u>407 Manor Road Lockup</u>						
4585 General Maintenance	0	500	500	60	440	12.0%
4953 Miscellaneous Costs	0	500	500		500	0.0%
Manor Road Lockup :- Indirect Expenditure	0	1,000	1,000	60	940	6.0%
Net Expenditure	0	(1,000)	(1,000)			
<u>408 George Street</u>						
1001 S106 Money Received	0	30,000	30,000			0.0%
George Street :- Income	0	30,000	30,000			0.0%
4953 Miscellaneous Costs	29	0	(29)	450	(479)	0.0%
4968 Renovation Works	39,601	40,000	399		399	99.0%
George Street :- Indirect Expenditure	39,630	40,000	370	450	(80)	100.2%
Net Income over Expenditure	(39,630)	(10,000)	29,630			
<u>409 Professional Fees</u>						
4581 Health & Safety Advice	0	2,000	2,000		2,000	0.0%
4583 Legal Fees	3,221	5,000	1,779		1,779	64.4%
4593 Service Asset Transfers	0	1,000	1,000		1,000	0.0%
4594 Prof Financial Advice	0	1,000	1,000		1,000	0.0%
Professional Fees :- Indirect Expenditure	3,221	9,000	5,779	0	5,779	35.8%
Net Expenditure	(3,221)	(9,000)	(5,779)			
<u>411 Community Infrastructure Fund</u>						
1000 Grants Received	3,496	0	(3,496)			0.0%
Community Infrastructure Fund :- Income	3,496	0	(3,496)			
4115 Infrastructure costs	(8,225)	10,000	18,225	440	17,785	(77.9%)
Community Infrastructure Fund :- Indirect Expenditure	(8,225)	10,000	18,225	440	17,785	(77.9%)
Net Income over Expenditure	11,721	(10,000)	(21,721)			
<u>412 Community Projects/Services</u>						
4103 Security	135	25,000	24,865		24,865	0.5%
4970 Citizens Advice Bureau	2,900	8,000	5,100		5,100	36.3%
4972 Climate Change Initiative	0	10,000	10,000		10,000	0.0%
Community Projects/Services :- Indirect Expenditure	3,035	43,000	39,965	0	39,965	7.1%
Net Expenditure	(3,035)	(43,000)	(39,965)			

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501 Staff Costs						
4500 Salaries	128,661	260,669	132,008		132,008	49.4%
4501 Employers NI	11,055	35,972	24,917		24,917	30.7%
4502 Employers Superann	26,345	70,641	44,296		44,296	37.3%
4510 Payroll Costs	509	1,200	691		691	42.4%
4520 Staff Travel	0	600	600		600	0.0%
4521 Training	926	10,000	9,074		9,074	9.3%
4525 Staff Uniforms & Equipment	1,129	1,000	(129)	20	(149)	114.9%
4527 Staff Cover	0	2,000	2,000		2,000	0.0%
4528 HR Advisory Services	2,318	3,300	982		982	70.2%
4529 Agency Services - Staff	560	3,000	2,440		2,440	18.7%
4560 Advertising	0	1,500	1,500		1,500	0.0%
4585 General Maintenance	50	0	(50)		(50)	0.0%
Staff Costs :- Indirect Expenditure	171,552	389,882	218,330	20	218,310	44.0%
Net Expenditure	(171,552)	(389,882)	(218,330)			
502 74/76 Queensway/Library						
1079 Rent 74-76 Queensway	12,000	24,600	12,600			48.8%
74/76 Queensway/Library :- Income	12,000	24,600	12,600			48.8%
4550 Queensway Rent	18,500	38,100	19,600		19,600	48.6%
4553 Library Rent	22,009	28,500	6,491		6,491	77.2%
4556 Lock Up Rent	0	1,500	1,500		1,500	0.0%
4576 Fire/Intruder Alarm Maint	0	0	0	947	(947)	0.0%
4954 Equipment hire	0	1,150	1,150		1,150	0.0%
74/76 Queensway/Library :- Indirect Expenditure	40,509	69,250	28,741	947	27,794	59.9%
Net Income over Expenditure	(28,509)	(44,650)	(16,141)			
503 Council Support Services						
1077 Misc Income	54	0	(54)			0.0%
1090 Bank Interest Received	1,822	3,350	1,528			54.4%
Council Support Services :- Income	1,876	3,350	1,474			56.0%
4011 Equipment Maintenance	34	700	666		666	4.9%
4012 New Equipment	448	3,000	2,552	339	2,212	26.3%
4013 Electrical Testing	66	250	184		184	26.4%
4021 Bank Charges	187	500	313		313	37.4%
4551 Water	913	1,000	87		87	91.3%
4572 Copier Charges	10	3,500	3,490		3,490	0.3%
4577 Telephone/Broadband/Alarms	3,019	5,500	2,481		2,481	54.9%

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4578 Mobile Phones	517	750	233		233	68.9%
4581 Health & Safety Advice	2,123	2,200	77		77	96.5%
4585 General Maintenance	695	500	(195)		(195)	139.0%
4588 Insurance	8,547	10,000	1,453		1,453	85.5%
4590 IT	10,475	30,000	19,525		19,525	34.9%
4591 Website/Social Media	0	300	300		300	0.0%
4592 Worldpay	502	700	198		198	71.7%
4596 Audit Fees	625	2,250	1,625		1,625	27.8%
4601 Refreshments	0	1,000	1,000		1,000	0.0%
4610 Postage	77	200	123		123	38.4%
4615 Stationery	391	2,000	1,609		1,609	19.6%
4620 Subscriptions	265	3,000	2,735		2,735	8.8%
4964 Waste/Recycling	417	1,000	583		583	41.7%
Council Support Services :- Indirect Expenditure	29,310	68,350	39,040	339	38,701	43.4%
Net Income over Expenditure	(27,434)	(65,000)	(37,566)			
<u>504 Town Council Vehicle</u>						
4588 Insurance	2,956	2,000	(956)		(956)	147.8%
4650 Fuel	586	600	14		14	97.6%
4651 Road Fund Licence	320	200	(120)		(120)	160.0%
4652 Vehicle Maintenance	45	500	455		455	9.0%
4655 Breakdown subscription	0	150	150		150	0.0%
4953 Miscellaneous Costs	20,165	0	(20,165)	275	(20,440)	0.0%
Town Council Vehicle :- Indirect Expenditure	24,072	3,450	(20,622)	275	(20,897)	705.7%
Net Expenditure	(24,072)	(3,450)	20,622			
<u>611 Neighbourhood Plan</u>						
4589 Neighbourhood Plan	0	10,000	10,000		10,000	0.0%
Neighbourhood Plan :- Indirect Expenditure	0	10,000	10,000	0	10,000	0.0%
Net Expenditure	0	(10,000)	(10,000)			
<u>622 Newton Leys Pavilion</u>						
1075 MKC Grants	10,000	0	(10,000)			0.0%
1088 N Leys Pavilion hire income	4,165	70,000	65,836			5.9%
Newton Leys Pavilion :- Income	14,165	70,000	55,836			20.2%
4011 Equipment Maintenance	2,803	1,000	(1,803)	270	(2,073)	307.3%
4012 New Equipment	99	1,000	901	235	666	33.4%

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4014 Electrical Works	0	500	500		500	0.0%
4100 Licences	0	600	600		600	0.0%
4103 Security	3,153	8,000	4,847	30	4,817	39.8%
4551 Water	(813)	2,500	3,313		3,313	(32.5%)
4555 Rates	4,949	16,500	11,551		11,551	30.0%
4570 Cleaning	1,279	13,000	11,721		11,721	9.8%
4571 Window Cleaning	140	600	460		460	23.3%
4573 Sanitary disposal	0	3,000	3,000		3,000	0.0%
4574 Gas	1,595	10,000	8,405		8,405	15.9%
4575 Electricity	1,259	1,836	577		577	68.6%
4576 Fire/Intruder Alarm Maint	1,086	1,000	(86)		(86)	108.6%
4577 Telephone/Broadband/Alarms	1,699	5,000	3,301		3,301	34.0%
4579 Fire Extinguishers	0	500	500		500	0.0%
4580 Hall Hire	0	600	600		600	0.0%
4581 Health & Safety Advice	0	700	700		700	0.0%
4585 General Maintenance	14	3,500	3,486		3,486	0.4%
4590 IT	74	1,000	926		926	7.4%
4964 Waste/Recycling	0	2,500	2,500		2,500	0.0%
Newton Leys Pavilion :- Indirect Expenditure	17,337	73,336	55,999	535	55,465	24.4%
Net Income over Expenditure	(3,172)	(3,336)	(164)			
<u>700 Market</u>						
1050 Market Income	1,195	12,000	10,805			10.0%
Market :- Income	1,195	12,000	10,805			10.0%
4555 Rates	660	3,500	2,840		2,840	18.8%
4575 Electricity	359	1,500	1,141		1,141	23.9%
4615 Stationery	0	500	500		500	0.0%
4620 Subscriptions	358	360	2		2	99.4%
Market :- Indirect Expenditure	1,377	5,860	4,483	0	4,483	23.5%
Net Income over Expenditure	(182)	6,140	6,322			
Grand Totals:- Income	906,262	945,178	38,916			95.9%
Expenditure	406,887	1,008,587	601,700	23,314	578,386	42.7%
Net Income over Expenditure	499,375	(63,409)	(562,784)			
less Transfer to EMR	69,489					
Movement to/(from) Gen Reserve	429,886					