

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Community Grants</u>						
4005 Community Funding	9,950	28,000	18,050		18,050	35.5%
Community Grants :- Indirect Expenditure	9,950	28,000	18,050	0	18,050	35.5%
Net Expenditure	(9,950)	(28,000)	(18,050)			
<u>106 Democratic Services</u>						
4522 Councillors Training	0	3,000	3,000		3,000	0.0%
4523 Councillor travel expenses	0	300	300		300	0.0%
4524 Election Costs	0	4,000	4,000		4,000	0.0%
4530 Chairmans Allowance	0	250	250		250	0.0%
4575 Electricity	12	0	(12)		(12)	0.0%
4580 Hall Hire	0	300	300		300	0.0%
4590 IT	7,250	10,000	2,750		2,750	72.5%
4620 Subscriptions	120	3,050	2,930		2,930	3.9%
Democratic Services :- Indirect Expenditure	7,382	20,900	13,518	0	13,518	35.3%
Net Expenditure	(7,382)	(20,900)	(13,518)			
<u>107 Planters</u>						
4015 Planters	480	2,600	2,120		2,120	18.4%
Planters :- Indirect Expenditure	480	2,600	2,120	0	2,120	18.4%
Net Expenditure	(480)	(2,600)	(2,120)			
<u>108 Youth Work</u>						
4040 Play Sessions	12,708	15,000	2,292	8,472	(6,180)	141.2%
Youth Work :- Indirect Expenditure	12,708	15,000	2,292	8,472	(6,180)	141.2%
Net Expenditure	(12,708)	(15,000)	(2,292)			
<u>109 Dog Bins</u>						
4030 Dog Bin Purchases	93	6,500	6,407		6,407	1.4%
4031 Dog Bin Emptying	5,031	13,250	8,219		8,219	38.0%
Dog Bins :- Indirect Expenditure	5,124	19,750	14,626	0	14,626	25.9%
Net Expenditure	(5,124)	(19,750)	(14,626)			
<u>112 Senior Youth Club</u>						
4953 Miscellaneous Costs	13,661	30,000	16,339		16,339	45.5%
Senior Youth Club :- Indirect Expenditure	13,661	30,000	16,339	0	16,339	45.5%
Net Expenditure	(13,661)	(30,000)	(16,339)			

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<u>120</u> <u>Spotlight</u>						
1041 Photocopying Income	0	50	50			0.0%
1087 Spotlight hire income	0	1,000	1,000			0.0%
Spotlight :- Income	0	1,050	1,050			0.0%
4551 Water	171	550	379		379	31.2%
4555 Rates	2,874	2,500	(374)		(374)	115.0%
4570 Cleaning	(76)	2,000	2,076		2,076	(3.8%)
4572 Copier Charges	(20)	100	120		120	(20.0%)
4574 Gas	2	1,000	998		998	0.2%
4575 Electricity	521	1,000	479		479	52.1%
4576 Fire/Intruder Alarm Maint	0	1,000	1,000		1,000	0.0%
4577 Telephone/Broadband/Alarms	530	1,125	595		595	47.1%
4579 Fire Extinguishers	118	200	82	36	46	76.8%
4585 General Maintenance	439	750	311	461	(150)	120.0%
4595 Office Equipment	0	500	500		500	0.0%
4959 Telephone Main Line/Broadband	43	750	707		707	5.8%
4964 Waste/Recycling	278	900	622		622	30.9%
4965 Hygienic Waste	0	600	600		600	0.0%
Spotlight :- Indirect Expenditure	4,882	12,975	8,093	497	7,596	41.5%
Net Income over Expenditure	(4,882)	(11,925)	(7,043)			
<u>201</u> <u>Precept/Grant</u>						
1075 MKC Grants	75,936	75,935	(1)			100.0%
1076 Precept	722,473	722,473	0			100.0%
Precept/Grant :- Income	798,409	798,408	(1)			100.0%
Net Income	798,409	798,408	(1)			
<u>301</u> <u>Bandstand</u>						
4101 Performances	0	5,000	5,000		5,000	0.0%
4575 Electricity	68	380	312		312	17.8%
4585 General Maintenance	290	750	460		460	38.7%
Bandstand :- Indirect Expenditure	358	6,130	5,772	0	5,772	5.8%
Net Expenditure	(358)	(6,130)	(5,772)			
<u>302</u> <u>Community Engagement</u>						
4100 Licences	0	400	400		400	0.0%
4102 Engagement events	672	10,000	9,328	150	9,178	8.2%

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4591 Website/Social Media	235	1,000	765		765	23.5%
4615 Stationery	30	12,000	11,970		11,970	0.3%
4635 Distribution Costs	14	5,000	4,986		4,986	0.3%
Community Engagement :- Indirect Expenditure	951	28,400	27,449	150	27,299	3.9%
Net Expenditure	(951)	(28,400)	(27,449)			
303 Christmas Lights Overhead Expe						
4014 Electrical Works	0	5,000	5,000		5,000	0.0%
4111 Xmas Lights Hire	0	15,000	15,000		15,000	0.0%
4114 Tree supply, install & remove	0	2,100	2,100	1,895	205	90.2%
4115 Infrastructure costs	0	7,000	7,000		7,000	0.0%
4575 Electricity	454	1,000	546		546	45.4%
Christmas Lights Overhead Expe :- Indirect Expenditure	454	30,100	29,646	1,895	27,751	7.8%
Net Expenditure	(454)	(30,100)	(29,646)			
304 Christmas Event						
4100 Licences	0	70	70		70	0.0%
4101 Performances	0	150	150		150	0.0%
4103 Security	0	3,000	3,000		3,000	0.0%
4104 First Aid	0	350	350		350	0.0%
4500 Salaries	0	500	500		500	0.0%
4560 Advertising	0	500	500		500	0.0%
4953 Miscellaneous Costs	522	0	(522)	(265)	(257)	0.0%
4954 Equipment hire	0	8,500	8,500		8,500	0.0%
4962 Lantern Parade	0	4,550	4,550		4,550	0.0%
Christmas Event :- Indirect Expenditure	522	17,620	17,098	(265)	17,363	1.5%
Net Expenditure	(522)	(17,620)	(17,098)			
401 Albert Street Toilets						
1077 Misc Income	0	1,000	1,000			0.0%
Albert Street Toilets :- Income	0	1,000	1,000			0.0%
4012 New Equipment	6	500	494		494	1.2%
4551 Water	63	3,500	3,437		3,437	1.8%
4552 Plumbing Works	25	2,500	2,475		2,475	1.0%
4555 Rates	2,807	4,004	1,197		1,197	70.1%
4570 Cleaning	6,339	24,600	18,261		18,261	25.8%
4575 Electricity	(189)	930	1,119		1,119	(20.3%)

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4585 General Maintenance	248	3,000	2,752		2,752	8.3%
4953 Miscellaneous Costs	289	0	(289)		(289)	0.0%
4964 Waste/Recycling	281	1,500	1,219		1,219	18.8%
Albert Street Toilets :- Indirect Expenditure	9,869	40,534	30,665	0	30,665	24.3%
Net Income over Expenditure	(9,869)	(39,534)	(29,665)			
402 Allotments & Community Orchard						
1001 S106 Money Received	69,489	0	(69,489)			0.0%
1060 Allotment Rents Manor Fields	2,846	2,500	(346)			113.8%
1061 Allotment Rents Larch Grove	618	420	(198)			147.2%
1062 Allotment Rents Newton Leys	0	750	750			0.0%
1063 Allotment rent Orchardside	743	1,100	357			67.5%
Allotments & Community Orchard :- Income	73,695	4,770	(68,925)			1545.0%
4200 Manor Fields Allotment Costs	3,132	7,000	3,868	3,375	493	93.0%
4201 Larch Grove Allotment Costs	674	3,000	2,326		2,326	22.5%
4202 Orchardside Allotment Costs	22	2,500	2,478	2,750	(272)	110.9%
4203 Newton Leys Allotment Costs	0	4,500	4,500		4,500	0.0%
4204 Community Orchard	0	8,800	8,800	2,750	6,050	31.3%
4401 Grass Cutting	0	100	100		100	0.0%
4551 Water	(390)	0	390		390	0.0%
4620 Subscriptions	55	0	(55)		(55)	0.0%
Allotments & Community Orchard :- Indirect Expenditure	3,493	25,900	22,407	8,875	13,532	47.8%
Net Income over Expenditure	70,202	(21,130)	(91,332)			
6002 less Transfer to EMR	69,489					
Movement to/(from) Gen Reserve	713					
403 War Memorial						
4585 General Maintenance	22	600	578		578	3.7%
War Memorial :- Indirect Expenditure	22	600	578	0	578	3.7%
Net Expenditure	(22)	(600)	(578)			
405 The Chapel						
4103 Security	833	2,500	1,667		1,667	33.3%
4575 Electricity	106	500	394		394	21.3%
4953 Miscellaneous Costs	816	2,950	2,134		2,134	27.7%
4958 Telephone Community/Alarm	0	1,000	1,000		1,000	0.0%
The Chapel :- Indirect Expenditure	1,755	6,950	5,195	0	5,195	25.3%
Net Expenditure	(1,755)	(6,950)	(5,195)			

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<u>407 Manor Road Lockup</u>						
4585 General Maintenance	0	500	500	60	440	12.0%
4953 Miscellaneous Costs	0	500	500		500	0.0%
Manor Road Lockup :- Indirect Expenditure	0	1,000	1,000	60	940	6.0%
Net Expenditure	0	(1,000)	(1,000)			
<u>408 George Street</u>						
1001 S106 Money Received	0	30,000	30,000			0.0%
George Street :- Income	0	30,000	30,000			0.0%
4953 Miscellaneous Costs	29	0	(29)	450	(479)	0.0%
4968 Renovation Works	39,601	40,000	399		399	99.0%
George Street :- Indirect Expenditure	39,630	40,000	370	450	(80)	100.2%
Net Income over Expenditure	(39,630)	(10,000)	29,630			
<u>409 Professional Fees</u>						
4581 Health & Safety Advice	0	2,000	2,000		2,000	0.0%
4583 Legal Fees	700	5,000	4,300		4,300	14.0%
4593 Service Asset Transfers	0	1,000	1,000		1,000	0.0%
4594 Prof Financial Advice	0	1,000	1,000		1,000	0.0%
Professional Fees :- Indirect Expenditure	700	9,000	8,300	0	8,300	7.8%
Net Expenditure	(700)	(9,000)	(8,300)			
<u>411 Community Infrastructure Fund</u>						
1000 Grants Received	3,496	0	(3,496)			0.0%
Community Infrastructure Fund :- Income	3,496	0	(3,496)			
4115 Infrastructure costs	(8,225)	10,000	18,225	440	17,785	(77.9%)
Community Infrastructure Fund :- Indirect Expenditure	(8,225)	10,000	18,225	440	17,785	(77.9%)
Net Income over Expenditure	11,721	(10,000)	(21,721)			
<u>412 Community Projects/Services</u>						
4103 Security	135	25,000	24,865		24,865	0.5%
4970 Citizens Advice Bureau	2,900	8,000	5,100		5,100	36.3%
4972 Climate Change Initiative	0	10,000	10,000		10,000	0.0%
Community Projects/Services :- Indirect Expenditure	3,035	43,000	39,965	0	39,965	7.1%
Net Expenditure	(3,035)	(43,000)	(39,965)			

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501 Staff Costs						
4500 Salaries	110,609	260,669	150,060		150,060	42.4%
4501 Employers NI	9,479	35,972	26,493		26,493	26.4%
4502 Employers Superann	22,893	70,641	47,748		47,748	32.4%
4510 Payroll Costs	435	1,200	765		765	36.2%
4520 Staff Travel	0	600	600		600	0.0%
4521 Training	542	10,000	9,458	340	9,118	8.8%
4525 Staff Uniforms & Equipment	1,032	1,000	(32)		(32)	103.2%
4527 Staff Cover	0	2,000	2,000		2,000	0.0%
4528 HR Advisory Services	2,318	3,300	982		982	70.2%
4529 Agency Services - Staff	560	3,000	2,440		2,440	18.7%
4560 Advertising	0	1,500	1,500		1,500	0.0%
4585 General Maintenance	50	0	(50)		(50)	0.0%
Staff Costs :- Indirect Expenditure	147,917	389,882	241,965	340	241,625	38.0%
Net Expenditure	(147,917)	(389,882)	(241,965)			
502 74/76 Queensway/Library						
1079 Rent 74-76 Queensway	12,000	24,600	12,600			48.8%
74/76 Queensway/Library :- Income	12,000	24,600	12,600			48.8%
4525 Staff Uniforms & Equipment	25	0	(25)		(25)	0.0%
4550 Queensway Rent	18,500	38,100	19,600		19,600	48.6%
4553 Library Rent	14,696	28,500	13,804		13,804	51.6%
4556 Lock Up Rent	0	1,500	1,500		1,500	0.0%
4576 Fire/Intruder Alarm Maint	0	0	0	947	(947)	0.0%
4954 Equipment hire	0	1,150	1,150		1,150	0.0%
74/76 Queensway/Library :- Indirect Expenditure	33,221	69,250	36,029	947	35,082	49.3%
Net Income over Expenditure	(21,221)	(44,650)	(23,429)			
503 Council Support Services						
1077 Misc Income	54	0	(54)			0.0%
1090 Bank Interest Received	1,822	3,350	1,528			54.4%
Council Support Services :- Income	1,876	3,350	1,474			56.0%
4011 Equipment Maintenance	34	700	666		666	4.9%
4012 New Equipment	326	3,000	2,674	237	2,438	18.7%
4013 Electrical Testing	0	250	250		250	0.0%
4021 Bank Charges	174	500	326		326	34.9%
4551 Water	913	1,000	87		87	91.3%
4572 Copier Charges	(217)	3,500	3,717		3,717	(6.2%)

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4577 Telephone/Broadband/Alarms	2,585	5,500	2,915		2,915	47.0%
4578 Mobile Phones	276	750	474		474	36.8%
4581 Health & Safety Advice	2,123	2,200	77		77	96.5%
4585 General Maintenance	695	500	(195)		(195)	139.0%
4588 Insurance	8,547	10,000	1,453		1,453	85.5%
4590 IT	8,534	30,000	21,466		21,466	28.4%
4591 Website/Social Media	0	300	300		300	0.0%
4592 Wordpress	318	700	382		382	45.5%
4596 Audit Fees	(1,375)	2,250	3,625		3,625	(61.1%)
4601 Refreshments	0	1,000	1,000		1,000	0.0%
4610 Postage	148	200	52		52	73.9%
4615 Stationery	266	2,000	1,734		1,734	13.3%
4620 Subscriptions	3,281	3,000	(281)		(281)	109.4%
4964 Waste/Recycling	274	1,000	726		726	27.4%
Council Support Services :- Indirect Expenditure	26,901	68,350	41,449	237	41,212	39.7%
Net Income over Expenditure	(25,025)	(65,000)	(39,975)			
<u>504 Town Council Vehicle</u>						
4588 Insurance	1,323	2,000	677	1,633	(956)	147.8%
4650 Fuel	500	600	100		100	83.4%
4651 Road Fund Licence	320	200	(120)		(120)	160.0%
4652 Vehicle Maintenance	45	500	455		455	9.0%
4655 Breakdown subscription	0	150	150		150	0.0%
4953 Miscellaneous Costs	19,827	0	(19,827)	275	(20,102)	0.0%
Town Council Vehicle :- Indirect Expenditure	22,015	3,450	(18,565)	1,908	(20,473)	693.4%
Net Expenditure	(22,015)	(3,450)	18,565			
<u>611 Neighbourhood Plan</u>						
4589 Neighbourhood Plan	0	10,000	10,000		10,000	0.0%
Neighbourhood Plan :- Indirect Expenditure	0	10,000	10,000	0	10,000	0.0%
Net Expenditure	0	(10,000)	(10,000)			
<u>622 Newton Leys Pavilion</u>						
1075 MKC Grants	10,000	0	(10,000)			0.0%
1088 N Leys Pavilion hire income	682	70,000	69,318			1.0%
Newton Leys Pavilion :- Income	10,682	70,000	59,318			15.3%
4011 Equipment Maintenance	2,803	1,000	(1,803)		(1,803)	280.3%

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4012 New Equipment	99	1,000	901	0	901	9.9%
4014 Electrical Works	0	500	500		500	0.0%
4100 Licences	0	600	600		600	0.0%
4103 Security	2,709	8,000	5,291	30	5,261	34.2%
4551 Water	(983)	2,500	3,483		3,483	(39.3%)
4555 Rates	0	16,500	16,500		16,500	0.0%
4570 Cleaning	667	13,000	12,333		12,333	5.1%
4571 Window Cleaning	70	600	530		530	11.7%
4573 Sanitary disposal	0	3,000	3,000		3,000	0.0%
4574 Gas	1,189	10,000	8,811		8,811	11.9%
4575 Electricity	1,133	1,836	703		703	61.7%
4576 Fire/Intruder Alarm Maint	351	1,000	649		649	35.1%
4577 Telephone/Broadband/Alarms	1,543	5,000	3,457		3,457	30.9%
4579 Fire Extinguishers	0	500	500		500	0.0%
4580 Hall Hire	0	600	600		600	0.0%
4581 Health & Safety Advice	0	700	700		700	0.0%
4585 General Maintenance	14	3,500	3,486		3,486	0.4%
4590 IT	74	1,000	926		926	7.4%
4964 Waste/Recycling	0	2,500	2,500		2,500	0.0%
Newton Leys Pavilion :- Indirect Expenditure	9,669	73,336	63,667	30	63,637	13.2%
Net Income over Expenditure	1,013	(3,336)	(4,349)			
<u>700 Market</u>						
1050 Market Income	1,146	12,000	10,854			9.6%
Market :- Income	1,146	12,000	10,854			9.6%
4555 Rates	331	3,500	3,169		3,169	9.4%
4575 Electricity	221	1,500	1,279		1,279	14.7%
4615 Stationery	0	500	500		500	0.0%
4620 Subscriptions	358	360	2		2	99.4%
Market :- Indirect Expenditure	909	5,860	4,951	0	4,951	15.5%
Net Income over Expenditure	237	6,140	5,903			
Grand Totals:- Income	901,305	945,178	43,873			95.4%
Expenditure	347,383	1,008,587	661,204	24,035	637,168	36.8%
Net Income over Expenditure	553,921	(63,409)	(617,330)			
less Transfer to EMR	69,489					
Movement to/(from) Gen Reserve	484,432					