

Bletchley and Fenny Stratford Town Council Christmas Celebration Saturday 23 November 2019 12 noon to 6.30pm

Christmas Stall Holder Application Form

| | | |
|---|--|-----------------------|
| Name of stall holder: | | |
| Trading/Employees Name: | | |
| Address: | | |
| Phone No: | Mobile No: | |
| Email: | | |
| Proof of Identity: This can be: N.I Card, Passport, Driving Licence, Work Permit, etc. | | |
| Official Use Only: Info Provided: | | |
| Description of Goods Sold: | | |
| Pitch Size: 10 ft allowed | Are you bringing a gazebo? Yes/No | |
| Electricity Required Yes/No Electricity is only provided for mobile units. You will need to light your stock and stall, battery powered lights are preferred. | For traders selling food. Food Hygiene Certificate Level 2 or equivalent attached: Yes/No (not required for charities) | |
| If you wish to sell food please provide the name of the local authority you have registered with (not required for charities): | | |
| Public Liability Insurance Details: up to £500,000 minimum required | | |
| Company: | | |
| Policy No: | Date Expires: | Copy attached: Yes/No |
| Booking fee (refunded the week following the event for those who attend) | | |
| Charity/Community Group £20.00 | | |
| This charge is non-refundable for non-attendance | | |
| The Closing Date for Bookings is: Noon on Thursday 14 November 2019 | | |



If you have any queries or questions or you do not understand something on this form please contact the office on 01908 649469 where a member of staff will be happy to help you.

Declaration: I hereby confirm the information given is accurate at time of writing.

Name:..... Signature:

Dated:

A booking confirmation and parking information will be sent to you once your booking is complete and payment has been received.

For office use only

- Completed booking form Yes / No

- Public Liability Insurance Yes / No

- Food Hygiene Certificate Yes / No / N/A

- Payment received Yes / No

- Payment method Cash

- Booking confirmation sent out Yes / No

- Parking information sent out Yes / No

- Booking dealt with by

